

**Po Leung Kuk Choi Koon Shum Kindergarten**  
**Information on Admission to K1 Classes in the 2025/26 School Year**

**Application for the “2025/26 Registration Certificate for Kindergarten Admission”**

Parents are required to submit an application for the “**2025/26** Registration Certificate for Kindergarten Admission” (hereafter referred as “**2025/26 RC**”) to EDB from September to November 2024. Under the recent Scheme, EDB will use the “Registration Certificate for Kindergarten Admission” as the document for K1 registration in the **2025/26** school year.

EDB will announce and upload the details of application onto the EDB’s website <http://www.edb.gov.hk/> in due course.

Children who apply for kindergarten (K1 Class) for the 2025-2024 school year must be born on or before 31 December 2022.

**Online Application**

Application and submission at <https://application.plkks.edu.hk> from 29 July, 2024 (Registration method: Fill in the online application and prepare a softcopy of a recent photo, a photo copy of the Birth Certificate and a deposit note of \$40 application fee, or online payment method.)

HSBC Bank Account Number:  
466-115334-001

**Apply in person**

**Collection of Application Form**

29 July, 2024 onwards.

Office hours : Monday to Friday

(9:00am - 11:45am, 1:45pm - 4:15pm)

Saturday

(9:15am - 12:30pm)

**Submission of Application Form (First Round)**

29 July, to 31 October, 2024.

Office hours: Monday to Friday

(9:00am - 11:45am, 1:45pm - 4:15pm)

Saturday

(9:15am - 12:30pm)

Submission method: Submit the application form in person together with the documents required (including a photo copy of the Birth Certificate, and a recent photos.)

Application fee: HK\$40

**Applications are accepted year-round**

From November 2024 onwards, parents can still submit application forms. Our school will arrange interviews on a rolling basis.

Starting from 14 October, 2024, parents will receive an e-mail invitation mentioned the interview date and time.

**Interview Date**

**2<sup>th</sup> November, 2024**

Qr Code for Online Admission



\* Please read the interview schedule and instructions on the next page.

## Interview schedule and instructions for 2025-2026 newly enrolled students

### Interview Arrangements :

1. The kindergarten will arrange interview for all applicants.
2. Please check your email for the details of interview.
3. Group and/or individual interviews will be arranged.
4. Parents should accompany with their child for the interview.
5. Please contact us at 2460 2211 if translation service is required.
6. Please bring along the documents listed below on the interview day:

<u>Online Applicants</u>	<u>In-person Applicants</u>
- Original and copy of Birth Certificate	- If needed
- Original and copy of Bank Slip/Deposit Note	
- Please present the e-mail interview invitation for checking	

### Admission Criteria

1. Interview performance.
2. Applicants with sibling(s) currently studying in our kindergarten or graduated will have priority consideration.
3. Applicants who currently studying in Po Leung Kuk Choi Koon Shum (Opulent House) Nursery will have priority consideration.

### Announcement of Admission Results

We will inform parents of the K1 admission results before 13 December, 2024 by email or by phone (for applicants who cannot provide their email address).

### Registration Arrangements

1. Successful applicants: Parents should complete the registration procedures for their child from 2 January to 4 January, 2025 ("Centralized Registration Dates") by submitting the original copy of the "2025/26 RC" to the kindergarten and paying the registration fee.
2. Applicants on the waiting list: We will inform parents by email or by phone. Parents should complete the registration procedures for their child according to the specified date set by the school. Parents are required to submit the original copy of the "2025/26 RC" to the kindergarten and pay the registration fee.
3. Please be reminded that if parents cannot submit the "2025/26 RC" during registration, the kindergarten may not be able to complete registration for their child. Hence, parents are required to submit their application for the Registration Certificate to EDB within the specified period.
4. The registration fee for 2025/26 K1 is HK\$970(half-day). If parents decide to change to another school after registration, please notify the kindergarten in written form. The kindergarten will return the "2025/26 RC" but the **registration fee will not be refunded**. Upon obtaining the "2025/26 RC", the kindergarten will no longer keep the school place for the child.

### Enquires

Telephone No.: 2460 2211

E-mail Address: plkckskg@poleungkuk.org.hk

During the interview, we will arrange interpretation or translation service for non-Chinese speaking children. Applicants' parents are allowed to be accompanied with a Chinese speaking relative/ friend, so as to facilitate communication if needed.