

# Po Leung Kuk Chan Seng Yee Kindergarten

## "2019/20 K1 Admission Arrangements" Flowchart

**\* Application Form will be started to distribute on 1<sup>st</sup> September 2018. (Sat)**

- can visit our school to get the form
- can download the form from our school website
- can get the form by post



### 2018/19 Admission Applications

**\* The admission application will be started on 10<sup>th</sup> September 2018. (Mon)**

**When you hand in the application form, you need to submit the following documents:**

- The applicant's birth certificate (original copy & photocopy)
- The applicant's immunisation record (original copy & photocopy with both sides)
- 2 passport sized photographs
- 5 self-addressed stamped \*envelopes (Please mark the address and student name on envelopes)

**\* The size of the envelopes cannot be smaller than 23cm X 10cm**



**Interview Day will be on 10<sup>th</sup> Nov 2018**



We will post the admission result on the school notice board, school website and will post the acceptance letter **before 1<sup>st</sup> December 2018.**



**If application is successful**



### **"Centralized Registration Day"**

**\* From 10<sup>th</sup> January 2019 to 12<sup>nd</sup> January 2019**

- to bring the Acceptance letter
- to submit the "RC" / "AP" for registration
- to pay the registration fee of HK\$970 for half day class or HK\$1570 for full day class



**If application is not successful**



### The arrangement of K1 Vacancy

If we have any vacancy before January 2019, we will contact the parent by phone.



**Will return all the information about the application**



Applicants refer to the K1 vacancy information released by EDB after the "centralised registration dates" (i.e. from the end of February 2019)