

Po Leung Kuk Chan Seng Yee Kindergarten
2024-2025 Term
2025/26 Admission Arrangements Flowchart

* **On-line application** will be started on 29th July 2024 (<https://application.plkkg.edu.hk/>)

* **Application Form** will be started to distribute on 29th July 2024.

- can visit our school to get the form
- can download the form from our school website
- can get the form by post



2025/26 Admission Applications

When you hand in the application form, you need to submit the following documents:

- The applicant's birth certificate (original copy & photocopy)
- The applicant's immunisation record (original copy & photocopy with both sides)
- 2 passport sized photographs
- 5 self-addressed stamped *envelopes (Please mark the address, student name and \$2.2 stamp on the envelopes on envelopes)
- * **The size of the envelopes cannot be smaller than 23cm X 10cm**



Interview Day will be on 2nd Nov 2024



We will send a message and post the acceptance letter **before 9th November 2024**.



If application is successful



"Centralized Registration Day"

* **From 2nd January 2025 to 4th January 2025**

- to bring the Acceptance letter
- to submit the "RC" / "AP" for registration
- to pay the registration fee of HK\$970 for half day class or HK\$1570 for full day class



"Note for transfer to another KG"

-If your child changes to another KG during the validity period of the RC, the KG that your child initially registered with/attended is obliged to return the RC to you upon your child's withdrawal from the KG. You should acknowledge receipt of your child's RC from the KG by signing a receipt. Upon getting back the RC, the KG concerned will no longer reserve the place for the child. Normally, the registration fee paid to the KG with which the child has registered will not be refunded.



If application is not successful



The arrangement of K1 Vacancy

If we have any vacancy before January 2025, we will contact the parent by phone.



Will return all the information about the application



Applicants refer to the K1 vacancy information released by EDB after the "centralised registration dates" (i.e. from the end of January 2025)