

**Po Leung Kuk Fong Wong Woon Tai Kindergarten**  
**Information on Admission to K1 Classes in the 2019/2020 School Year**

**Online Admission**

Please complete the application form, handle the payment and submit online. For details, refer to the school website. Email notification of interviews will be sent by the school on 3<sup>rd</sup> November, 2018. Please directly contact the school if the email cannot be received by 5<sup>th</sup> November, 2018.

**Collection of application Forms (No quota)**

1. Download from school website or
2. Obtain from school in person or
3. Request by post

**Distribution Period**

1. Date: Start from 10<sup>th</sup> September 2018 (Monday)
2. Time: 9:00a.m. to 12:00n.n , 1:30p.m. to 4:30p.m. (Monday to Friday)  
9:00a.m. to 12:00n.n. (Saturday)

**Return of Application Forms (No set quota for the kindergarten)**

1. Date: Start from 6<sup>th</sup> October 2018 (Saturday)  
Time: 9:00a.m. to 12:00n.n , 1:30p.m. to 4:30p.m. (Monday to Friday)  
9:00a.m. to 12:00n.n. (Saturday)
2. Return method: Submit the application form in person [together with the documents required (including identity document)]
3. Application fee: HK\$40 (to be collected together with the application form). The application fee is non-returnable whether the application is successful or not.

**Application for the “2019/2020 Registration Certificate for Kindergarten Admission”**

1. The Education Bureau (EDB) will implement the Free Quality Kindergarten Education policy starting from the 2019/2020 school year to replace the existing “Pre-primary Education Voucher Scheme”. Under the new Scheme, EDB will use the “Registration Certificate for Kindergarten Admission” as the document for K1 registration in the 2019/2020 school year.
2. Parents are required to submit an application for the “2019/2020 Registration Certificate for Kindergarten Admission” (hereafter referred as “2019/2020 RC”) to EDB from September to November 2018. The “2019/2020 RC” will be open for applications in September 2018 and the EDB will announce and upload the details of application onto the EDB’s website (Remind: link to be inserted) in due course.

### **Admission Criteria**

1. Interview performance.
2. The applicant with sibling(s) currently studying in the kindergarten will be due a priority consideration.

### **Interview Arrangements**

1. The kindergarten will arrange interview for all applicants.
2. Interviews will be conducted on 3<sup>rd</sup> November 2018 and notification will be sent by email or post.
3. Group and/or individual interviews will be arranged.
4. Parents should accompany their child for the interview.
5. Please bring along the documents listed below on the interview day(Only for Online Admission):
  - Original copy of birth certificate
  - 5 reply envelopes with the correspondence address and \$2 postage stamp on each (only available for the applicants with no email address provided)
  - Original copy of the Bank Slip(if the application fee is paid via online admission system or by ATM/by counter)

### **Announcement of Admission Results**

We will inform parents of the K1 admission results before 8 December 2018 by post.

### **Registration Arrangements**

1. Successful applicants: Parents should complete the registration procedures for their child from 10<sup>th</sup> to 12<sup>nd</sup> January 2018 (“Centralized Registration Dates”) by submitting the original copy of the “2019/2020 RC” to the kindergarten and paying the registration fee.
2. Applicants on the waiting list: Parents should complete the registration procedures for their child according to the specified date set by the school. Parents are required to submit the original copy of the “2019/2020 RC” to the kindergarten and pay the registration fee.
3. Please be reminded that if parents cannot submit the “2019/2020 RC” during registration, the kindergarten may not be able to complete registration for their child. Hence, parents are required to submit their application for the Registration Certificate to EDB within the specified period.
4. The registration fee for 2019/2020 K1 is HK\$970(half-day). If parents decide to change school after registration, please notify the kindergarten in writing. The kindergarten will return the “2019/2020 RC” but the registration fee will not be refunded. Upon obtaining the “2019/2020 RC”, the kindergarten will no longer keep the school place for the child.

### **Enquiry**

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