



# Po Leung Kuk Kam Hing Kindergarten

## Application Guidelines for Kindergarten (K1)

### Admissions for the 2026-2027 Academic Year

	Online Registration	Download the form from the school website	Collect in person
Registration Method	Please log into the link or scan the QR code: <a href="https://application.plkkg.edu.hk">https://application.plkkg.edu.hk</a> 	Please log into the school's website or scan the QR code to download: <a href="https://www.plkkg.edu.hk/plkkhkg/hk">https://www.plkkg.edu.hk/plkkhkg/hk</a> 	Address: G/F, Fung Chuan Court, Fung Tak Estate, Diamond Hill, Kowloon
Registration date and time	Starting from 2 <sup>nd</sup> June, 2025 (There is no limit on the number of application form that can be distributed)		School Office Hour: Monday to Friday : 9 : 00 a.m. to 5 : 00 p.m. Saturday : 9 : 00 a.m. to 12 : 00 noon.
Required documents	Please prepare the following documents for uploading to the online application system <ul style="list-style-type: none"> <li>■ Passport sized photo of your child</li> <li>■ Child's birth certificate</li> <li>■ Application fee of HK\$40</li> </ul> ➤ Payment method: Direct payment by Visa or MasterCard ; ➤ Deposit the amount at a bank/ATM and keep the deposit slip until the interview day to return it to the school for verification (upload format: png/jpg/jpeg, upload limit: 5M) ➤ Bank Name: The Hongkong and Shanghai Banking Corporation Limited ➤ Bank Account: 174-080390-001		1. Complete the application form and attach Passport sized photo of your child. 2. A copy of the applicant's birth certificate (if the child was not born in Hong Kong, please include the original and copy of a valid visa). 3. Three self-addressed stamped envelopes (only applicable if an email address is not provided). <ul style="list-style-type: none"> <li>• Please fill in the student's Chinese name and address on the envelopes and affix sufficient stamps (local \$2.20)</li> </ul> 4. Registration fee: HK\$40 (payment is non-refundable) Note: <ul style="list-style-type: none"> <li>➤ Application form can be submitted in person or by mail to our kindergarten. (Address: G/F, Fung Chuan Court, Fung Tak Estate, Diamond Hill, Kowloon)</li> <li>➤ By mail: Please submit the application fee by crossed cheque. (Cheque payable to: Po Leung Kuk Kam Hing Kindergarten)</li> </ul>
Interview arrangement	Notification of interview date on or before 31 <sup>st</sup> October (Interview date: 1 <sup>st</sup> November)		
	1. All applicants will be interviewed in person 2. Interviews will be conducted individually/in small groups 3. Please follow the date and time of the interview arranged by the kindergarten and have a parent accompany the child for the interview 4. For NCS children who need interpretation/translation services, please contact us at 2322 0133.		
Admission Criteria	✧ Agree with the school's philosophy and teaching methodology ✧ Priority will be given to applicants who have siblings currently enrolled or are an alumni of our school ✧ Living within the schools district is preferred ✧ Interview performance ✧ Priority will be given to applicants with family needs or dual working parents who are applying for full-time day classes		
Admission notice	Results will be notified by email or post on 15 <sup>th</sup> November, 2025.		

<b>Registration Arrangements</b>	<ol style="list-style-type: none"> <li>1. [Successful applicants]: Parents are required to complete the registration procedures at the designated time in early January 2026 (the "Unified Registration Period"), and are required to submit the original "2026/27 Registration Certificate" and pay the registration fee.</li> <li>2. [Waitlist Students]: If there is a vacancy, parents will be notified individually by phone to go through the registration procedures.</li> <li>3. The registration fee for the 2026/27 school year is \$970 for half-day classes and \$1,570 for full- day classes. If the child is admitted to the kindergarten, the registration fee will be refunded in September.</li> <li>4. If parent applies for a return of the registration certificate after paying the registration fee, the registration fee will not be refunded. After the registration certificate is retrieved, the school will no longer retain a spot for the child.</li> </ol>
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Should you have any enquiries, please contact us at 2322 0133 or email [plkkhkg@poleungkuk.org.hk](mailto:plkkhkg@poleungkuk.org.hk) our kindergarten.