

2022/2023 招收新生流程

「2022/23 註冊證」申請資格

- 2021 年 9 月至 11 月申請人向教育局申請「2022/23 幼稚園入學註冊證」
- **申請人必須在 2019 年或之前出生。**
- 申請人必須擁有香港居留權、入境權或不附帶任何逗留條件(逗留期限除外)的有效香港居留許可，均符合資格
- 「2022/2023 註冊證」將於 2021 年 9 月開始接受申請，屆時教育局會公佈申請細則。
- 詳情請參閱教育局網頁
<http://www.edb.gov.hk/tc/index.html>
- 家長亦可致電教育局熱線查詢：
2891 0088

金卿幼稚園處理 2022/2023 K1 報名申請表格

索取報名申請表格方式：

➤ 網上索取：

申請人可於

<https://www.plkkg.edu.hk/plkkg/hk/custom/121>

下載報名表格。

網上申請：

由 **2021 年 9 月 1 日** 開始申請人可於

<https://application.plkkg.edu.hk/>

➤ 親臨索取：

由 **2021 年 7 月 19 日** 開始申請人可親臨本園索取報名表格。

星期一至五 (上午 9 時至下午 5 時)

遞交報名申請表格 (不設限額收取入學申請表)

日期：**2021 年 9 月 13 日** 開始遞交

時間：星期一至星期五

上午 9 時 30 分至上午 11 時 30 分

下午 1 時 45 分至下午 4 時

星期六

上午 9 時 30 分至 12 時

遞交方法：親臨至本幼稚園遞交申請表格，須連同所需文件，包括：

1. 出生證明書/宣誓紙正本及副本
2. 學生近照兩張
3. 回郵信封 5 個

(4 個信封貼上 \$2 郵票，1 個信封貼上 \$6 郵票，並寫上中文回郵地址及幼兒姓名)

報名費：港幣 40 元

(於遞交申請表時一併收取，無論申請成功與否，報名費概不退還)

- 全部所需資料及證明文件後，一般可在六至八個星期內完成審核，並以郵遞方式發放「2022/23 註冊證」/幼稚園「入學許可書」給合資格申請人。
- 如申請人在寄出申請表後六至八個星期仍未收到教育局發出的「2022/23 註冊證」，請致電教育局熱線 2891 0088 查詢，以免因郵遞失誤而拖延申請。

2021 年 11 月 6 日 (星期六) 於本園面見新生

2021 年 12 月 1 日前幼稚園通知申請人 K1 學位申請結果

如申請人獲取錄

於統一註冊日期 (即 **2022 年 1 月 6 至 8 日**)，家長帶備「2022/23 註冊證」到本園註冊並繳交註冊費用 \$970。(註冊費用將於 **2022 年 10 月** 退回家長。)

如申請人不獲取錄

於「統一註冊日期」後請家長於 (**2022 年 1 月底** 開始) 參考教育局公布的幼稚園 K1 空缺資訊

本園暫定於 **2022 年 3 月 12 日** 為新生舉辦迎新日

本園於 2022 年 8 月下旬為新生舉辦幼兒班學前心理準備日

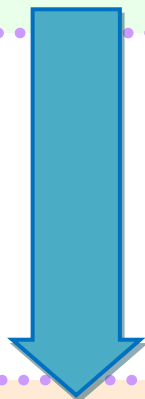
2021/2022 K1 Admission Arrangements Flowchart

The Registration Certificate for KG admission (RC)

- Applicants apply to the EDB for the Registration Certificate for KG admission (RC) from September to November 2021
- Only for child born before 31 Dec 2019.
- Applicants must be Hong Kong citizen or holding valid permission to abode with Right of Abode/Land in Hong Kong or free from any condition of stay (excluding a limit of stay)
- For details, please refer to the website of EDB <http://www.edb.gov.hk/tc/index.html> or by the EDB Hotline: 2891 0088



- Upon receipt of the applications with all necessary information and documents provided, the EDB will generally take six to eight weeks to complete processing of the applications and issue the RC/KG Admission Pass (AP) to applicants by post
- If parents cannot present the RC/AP to the KG their child has been admitted to during the Centralised Registration Dates, the KG concerned may not be able to complete registration for their child. Hence, parents are required to submit application to the EDB within the designated period.



KG process 2022/23 K1 admission applications

Obtain Application Form :

- **Download** from our school website : <https://www.plkkgs.edu.hk/plkkgk/hk/custom/121>
- **Online application** : <https://application.plkkgs.edu.hk/> available from 1 Sep 2021.
- **By post** (with stamped envelope) : From 19 Jul 2021, by posting the photocopy of birth certificate of applicant, one reply envelope with the correspondence address and postage to obtain the application form.
- **Obtain from our school office** during office hour.



Return of Application Forms in person (No set quota for the kindergarten)

Date: Starting from 13 Sep, 2021

Time: 9:30am-4pm (Mon-Fri) 9:30am-12pm (Sat)

Return method: Submit the application form in person (together with 2 recent passport photos of applicant, Original and a photocopy of birth certificate of the applicant, and for those not born in Hong Kong, the page of the passport showing the child's permit to remain in Hong Kong. And 6 reply envelopes with the correspondence address and name of applicant, \$2 postage stamp on 4 envelopes and \$6 postage stamp on 1 envelope.)

Application fee: HK\$40 (to be collected together with the application form). The application fee is non-returnable whether the application is successful or not.

Interview on 6 Nov 2021



KGs inform applicants of the application result before 1 December 2021

If application is successful



Applicants register with one KG during the Centralised Registration Dates (6 to 8 January 2022) by submitting the RC/AP and paying registration fee \$970. (Registration fee will be refunded in Oct, 2022)



Open Day will be held on 12 Mar 2022
(Temporary scheduled)



If application is not successful



Applicants refer to the K1 vacancy information released by the EDB after the Centralised Registration Dates (from late January 2022)



Nursery Orientation will be held on late Aug, 2022

