



Po Leung Kuk Lau Chan Siu Po Kindergarten

Information on Admission to K1 Classes in the 2027/28 School Year

Online Admission

On 1 June, 2026, you can directly complete the application form, pay the application fee and submit the application online (for details, please visit the school's website), the school will send out the interview notification email before **October 18**, if you have not received the email by **October 31**, please contact the school at 2267 4531 for enquiries. Application fee: HK\$40 (to be collected together with the application form).

Website of online registration system

(Pay via FPS or by uploading a payment slip):

<http://application.plkkg.edu.hk/>

Collection of application Forms

Download from school website on 1 July, 2026.

Distribution Period

Date: **Start on 1 June, 2026**

Time: 9:00a.m.-11:30a.m., 1:30p.m.-4:00p.m. (Monday to Friday) /

○ 9:00a.m. to 12:00n.n. (Saturday)

Return of Application Forms (No set quota for the kindergarten)

1. Date: **Start on 8 June, 2026**

2. Time: 9:00a.m.-11:30a.m., 1:30p.m.-4:00p.m. (Monday to Friday) /

9:00a.m. to 12:00n.n. (Saturday)

3. The application fee is non-returnable whether the application is successful or not.

4. Submit method: Submit the application form in person to our kindergarten

(Submission of application forms by post is not accepted)

Application for the "2027/2028 Registration Certificate for Kindergarten Admission"

1. Under the kindergarten education scheme, each child who can receive education in Hong Kong will only be issued a registration document and all Scheme-KGs can only admit students holding a valid registration document.

2. Parents are required to submit an application for the "Registration Certificate for Kindergarten Admission" (hereafter referred as "RC") to EDB from September to November 2025. The "RC" will be opened for applications in September 2027 and EDB will announce and upload the details of application onto EDB's website (link to be inserted) in due course. Upon receipt of the applications with all necessary information and documents provided, EDB will generally take six to eight weeks to complete processing of the applications and issue the "RC" to applicants who are eligible for receiving subsidy under the Scheme by post.

3. If a student cannot obtain an "RC" as he/she can receive education in Hong Kong but is not eligible for receiving subsidy under the Scheme, EDB will then issue a "Kindergarten Admission Pass" (hereafter referred to as "AP") to the student concerned for registration and admission to a Scheme-KG but the parents concerned are required to pay full school fees before deduction of subsidy under the Scheme as shown on the Fees Certificate of the KG to which the child is admitted.



Online
Application
QR Code



School
Website
QR Code

Admission Criteria

1. Interview performance.
2. The Priority will be given to applicants whose siblings are currently studying in this kindergarten.
Remarks: If applying for a full-time program, applicants with family needs will be given priority
(Please be aware of the slot limitations, not all applicants who meet priority consideration will be accepted.)
 - The parents of the applicants are working persons (company employment certification letter or work permit) OR
 - The applicant student is a member of twins or triplets OR
 - The applicant has two or more brothers and sisters (at least two children under the age of six are being looked after at home) OR
 - Parents need to take care of long-term patients, family members who are over 70 years old or unable to take care of themselves.

Interview Arrangements

1. The kindergarten will arrange interview for all applicants.
2. Interviews will start on November 2027 and a notification will be sent by email or mail.
3. Group interviews will be arranged. (about 20-30 minutes)
4. Parents should accompany their child for the interview.(Only one person)
5. Parents of students enrolled in whole day classes are required to conduct individual interviews after the childcare interview.
6. Please submit the following document on that day: (To those who registered online)
 - The original and copy of Hong Kong birth certificate or Hong Kong residence certificate
 - Original copy & copy of Immunization Records
 - 6 reply envelopes with the correspondence address and postage stamp on each
 - A recent photo of the applicant

Announcement of Admission Results

The kindergarten will post the admission list on the communication column at the lobby of the kindergarten before 11th December 2025, and also notify parents of the admission results of the kindergarten by email or mail.

Registration Arrangements

1. Successful applicants: Parents should complete the registration procedures for their child from 7th to 9th January 2027 (“Centralized Registration Dates”) by submitting the “RC” / “AP” to the kindergarten and paying the registration fee.
2. Applicants on the waiting list: If there are vacancies, the school will send a notice to individual students. Parents should complete the registration procedures for their child according to the specified date set by the school. Parents are required to submit the “RC” / “AP” to the kindergarten and pay the registration fee.
3. Please be reminded that if parents cannot submit the “RC” / “AP” during registration, the kindergarten may not be able to complete the registration for their child. Hence, parents are required to submit application for the registration document to EDB within the specified period.
4. The registration fee for 2027/28 K1 is HK\$970(half-day) / HK\$1,570(whole-day).The registration fee paid will be refunded in September. Should parents decide to change school after registration, please notify the kindergarten in writing. The kindergarten will return the “RC” / “AP” but the registration fee will not be refunded. Upon obtaining the “RC” / “AP”, the kindergarten will no longer keep the school place for the child.

Enquiry

Telephone No:2267 4531

E-mail Address: plklcspkg@poleungkuk.org.hk

Website: <https://www.plkkg.edu.hk/plklcspkg/>