

# Information on Admission to K1 Classes in the 2020/21 School Year

## 1. 2020/21 School term start at

September 2020 (Children born between 1 January 2017 and 31 December 2017 are eligible to apply.)

## 2. Place Provided

- a.) K1 (a.m. & p.m. class, whole day class): 134
- b.) K2 & K3 (pm class only): 5

## 3. Enrollment Methods

### (1) Online Admission

- a.) Please complete the application form, handle the payment and submit online. (<https://application.plkkg.edu.hk>)
- b.) Email notification of interviews will be sent by the school before 31st October 2019.  
Please directly contact the school if the email cannot be received by 1st November 2019.

### (2) Collection of application Forms (No quota):

- a.) Obtain from school in person
- b.) Download from school website
- c.) Return of Application Forms (No set quota for the kindergarten)

Date: 2nd October 2019 to 25th October 2019

Time: 9:00a.m. to 4:00p.m. (Monday to Friday) / 9:00a.m. to 12:00n.n. (Saturday)

Return method: Submit the application form in person

Documents required:

- The original and the copy of applicant's birth certificate
- A recent photo of applicant
- 4 reply envelopes with the correspondence address and \$2 postage stamp on each. Please make sure the applicant's name has been marked at the cover of the envelopes. (Size of envelopes approximately 23cm x 10cm)
- Application fee: \$40 (to be collected together with the application form). The application fee is non-returnable whether the application is successful or not.

## 4. Application for the "2020/21 Registration Certificate for Kindergarten Admission"

Under the Kindergarten Education Scheme, EDB will use the "Registration Certificate for Kindergarten Admission" as the document for K1 registration in the 2020/21 school year. Parents are required to submit an application for the "2020/21 Registration Certificate for Kindergarten Admission" (hereafter referred as "2020/21 RC") to EDB from September to November 2019. The EDB will announce and upload the details of application onto the [EDB's website](#) in due course.

## 5. Admission Criteria:

- a.) Interview performance.
- b.) The applicant with sibling(s) currently studying in the kindergarten will be due a priority consideration.
- c.) The applicant from families in need will be given priority consideration when applying for whole day (As the number of school places is limited, please understand that not all applicants fulfilling the priority consideration will be guaranteed a school place.)

## 6. Interview Arrangements

- a.) The kindergarten will arrange interview for all applicants.
- b.) Interviews will be conducted on 9th November 2019 and notification will be sent by email or by post.
- c.) Group and/or individual interviews will be arranged.
- d.) One guardian is allowed to accompany the child for the interview.
- e.) Please bring along the documents listed below on the interview day (for the applicants of the online admission system)
- f.) Please contact us at 2303 1623 if interpretation / translation service is required.
  - The Original and the copy of birth certificate
  - The Original copy of the Bank Slip (if the application fee is paid via online admission system or by ATM/by counter)

## 7. Announcement of Admission Results

Interview results will be announced on the board (the front door of our school). We will inform parents of the K1 admission results by email or by post.

## 8. Registration Arrangements

- a.) Successful applicants: Parents should complete the registration procedures for their child from 9th to 11th January 2020 ("Centralized Registration Dates") by submitting the original copy of the "2020/21 RC" to the kindergarten and paying the registration fee.
- b.) Applicants on the waiting list: Parents should complete the registration procedures for their child according to the specified date set by the school. Parents are required to submit the original copy of the "2020/21 RC" to the kindergarten and pay the registration fee.
- c.) Please be reminded that if parents cannot submit the "2020/21 RC" during registration, the kindergarten may not be able to complete registration for their child. Hence, parents are required to submit their application for the Registration Certificate to EDB within the specified period.
- d.) The registration fee for 2020/21 K1 is HK\$970 (half-day) / HK\$1,570 (whole-day). If parents decide to change school after registration, please notify the kindergarten in writing. The kindergarten will return the "2020/21 RC" but the registration fee will not be refunded. Upon obtaining the "2020/21 RC", the kindergarten will no longer keep the school place for the child.

## 9. School Open day Arrangements

- a.) **Date: 12th October, 2019 (Sat)**
- b.) **Time: 9:30 a.m. – 12:00 n.n.**

\*If you require any further information, please feel free to contact our school office.\*



**保良局**  
PO LEUNG KUK

保良局屬下幼稚園  
Po Leung Kuk Affiliated Kindergartens  
2020 - 2021 年度

Application Form for Admission 入學申請表

**For Office use Only 供本園填寫**

出生證明書 正本  副本

相片一張

回郵信封四個

報名費40元

面試課室 \_\_\_\_\_ 時間 \_\_\_\_\_

學校名稱：保良局李徐松聲紀念幼稚園 School Name : <b>Po Leung Kuk Li Tsui Chung Sing Memorial Kindergarten</b>	申請編號 Ref :
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Please select the grade level for which you are applying 請選擇申請年級\* :  K1 幼兒班  K2 低班  K3 高班

**Part A 第一部份**

Applicant's Information 申請之幼兒資料

Name 姓名* :	Chinese 中文	(Surname 姓)		(First Name 名)	Photo 相片
	English 英文				

Sex 性別* :	<input type="checkbox"/> Male 男 <input type="checkbox"/> Female 女
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Birth Certificate / Others: (Please state) 出生證明書/其他證件* : (請註明) _____	Document No. 證件號碼 :
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Date of Birth 出生日期* :	Place of Birth 出生地點* :
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Nationality 國籍* :	Spoken Language at Home 在家使用語言* :
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Address 地址* :	Chinese 中文	
	English 英文	

Home Tel. 住宅電話* :	Email Address 電郵地址* :
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Former School 曾就讀之學校 :	
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Session Choice 入讀志願* : 請以“1、2、3”表示選擇優先意願	<input type="checkbox"/> AM Session 上午班 <input type="checkbox"/> PM Session 下午班 <input type="checkbox"/> WD Session 全日班
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If the session you have chosen is already full, are you willing to move to the other session allocated by us?  
如閣下所選的志願班別額滿時，是否同意由本園編排其他班別學位？  Yes 願意  No 不願意

**Part B 第二部份**

Parent's / Guardian's Information 父 / 母 / 監護人資料

Father 父 :

Name in Chinese 中文姓名 :	Occupation 職業 :
Name in English 英文姓名 :	Mobile Tel. 手提電話 :

Mother 母 :

Name in Chinese 中文姓名 :	Occupation 職業 :
Name in English 英文姓名 :	Mobile Tel. 手提電話 :

Guardian 監護人 :

Name in Chinese 中文姓名 :	Occupation 職業 :
Name in English 英文姓名 :	Mobile Tel. 手提電話 :

