



**Admission Application for K1 for the 2022 /23 school year**

- Our Kindergarten was founded in 1990, it is one of Po Leung Kuk's non-profit kindergartens. Our kindergarten has joined "Free Quality Kindergarten Education Scheme". Our school has set the Five Quality Circles to promote a broad, balanced approach to learning. To nurture talent for the future of society, to practice what they have learned and give it back to the community for the mission. Our children-oriented curriculum integrates the surrounding-based teaching methods which allow students to apply their knowledge in everyday life. Our flexible programmes and activities also allow students to learn joyfully through meaningful games and diverse modes of activities.

**2. School Fee**

Under "Kindergarten Education Scheme", the school fees is to be settled in 10 equal instalments (No school fee for July & August).

\* Half-day class fees: Free

\* Whole-day class fees: \$1,008 Meal fee: \$254 Total: \$1,262

**3. School Hours**

A.M. Classes: 9:00a.m.-12:00noon P.M. Classes: 1:15p.m.-4:15p.m.

Whole-day classes: 9:00a.m.- 4:30 p.m.

**4. Information About The Application for 2022-2023 (For children born in 2019 or before)**

Application for admission can be made from 1<sup>st</sup> September, 2021 by one of the following methods:

| 1. Method          | Date  | Contents  |
|--------------------|---|---|
| Online application | Starting from 1 <sup>st</sup> September, 2021                     | <p>Please log into the link : <a href="https://application.plkkg.edu.hk">https://application.plkkg.edu.hk</a></p> <p>1.1. Please prepare a softcopy of a passport photo of your child taken within last 3 months, birth certificate and bank slip (if using bank transfer, please deposit in our HSBC bank account: 039-127345-001) before starting the online admission system.</p> <p>1.2. We will notify the parents by email or by phone (Applicant who failed to provide their email address) before 1<sup>st</sup> November, 2021.</p> <p>1.3. Please bring along the documents listed below on the interview day :</p> <ul style="list-style-type: none"> <li>• Original birth certificate (for those not born in Hong Kong, the page of the passport showing the child's permit to remain in Hong Kong)</li> <li>• Original copy of bank slip (Only for the applicants who upload the bank slip as a payment method)</li> </ul> |
| Online download    | 1 <sup>st</sup> September, 2021 to 31 <sup>st</sup> October, 2021 | <p>Parents can download the form from school website : <a href="https://www.plkkg.edu.hk/plkmrsvckg/">https://www.plkkg.edu.hk/plkmrsvckg/</a></p>  |
| Collect in person  | 1 <sup>st</sup> September, 2021 to 31 <sup>st</sup> October, 2021 | <p>School office hours:</p> <p>Monday to Friday: 9:30 a.m. to 11:30 a.m.; 1:30 p.m. to 4:00p.m.</p> <p>Saturday: 9:30 a.m. to 12:30 p.m.</p>  |

**Application form submission**

| 2. Method   | Date   | Contents  |
|---|--|---|
| Submission of the application form in person/ by post | 18 <sup>th</sup> September, 2021 to 31 <sup>st</sup> October, 2021 | <p>2.1 Parents are required to submit the application form and related documents to the school during office hours/ mail to G/F, Yiu Ming House, Wah Ming Estate, Fanling, New Territories</p> <p>2.2 We will notify the parents by email or by phone before 31<sup>st</sup> October, 2021.</p> <p>Collection time:</p> <p>Thursday to Friday: 1:30 p.m. to 4:00p.m.</p> <p>Saturday: 9:30 a.m. to 12:30 p.m.</p> |

## **5. Documents are required as follows :**

- Completed application form (submit the application form in person/mail to G/F, Yiu Ming House, Wah Ming Estate, Fanling, New Territories) #Note 1
- A photocopy of applicant's birth certificate, and for those not born in Hong Kong, the page of the passport showing the child's permit to remain in Hong Kong
- 1 applicant's passport sized photo (size: 1.5 x 2 inch)
- 5 self-addressed stamped (Local \$2 ; Mainland \$2.6) of envelopes with the applicant's name and address (For applicant who failed to apply online)
- HK\$40 application fee by cash (non-refundable)

**#Note 1:** For those returns by post, the application fee should be paid by a crossed cheque, which is written to "Po Leung Kuk Mrs. Vicwood K.T. Chong Kindergarten"

## **6. Total permitted number of intake**

Morning Class: 43 pupils

Afternoon Class: 29 pupils

Whole-day Class: 15 pupils

## **7. About the Interview**

Interviews will begin on 13<sup>th</sup> November, 2021. We will arrange interview for all applicants. Individual interviews will be arranged and the applicant shall accompanied by a parent to interview according to the scheduled time.

## **8. Admission Criteria**

- To acknowledge the philosophy and the teaching mode of our school
- The applicant with sibling(s) currently studying in the kindergarten will be due a priority consideration
- Applicants who live in this district will be given priority consideration
- Interview performance
- The admission result will not be affected by the date on which applications were submitted prior to the deadline

## **9. Announcement of Application Result**

The result will release on 6<sup>th</sup> December, 2021 via e-mail or post (Applicant who failed to provide their email address). If you did not received any response from our school after 13<sup>th</sup> December, 2021, please contact us at 2675 0012

## **10. Applicant Registration**

- From 6<sup>th</sup> January, 2022 to 7<sup>th</sup> January, 2022 (9:30a.m. - 11:30a.m. and 1:30p.m.- 4:00p.m.)
- 8<sup>th</sup> January, 2022 (9:30a.m. - 12:30p.m.)
- Registration fee: HK\$970 (AM. & PM. class), HK\$1,570 (whole-day class) (non-refundable)

## **11. Application for the "2022/2023 Registration Certificate For Kindergarten Admission"**

- The Education Bureau (EDB) has implemented the Free Quality Kindergarten Education policy starting from the 2017/18 school year. Each child who can receive education in Hong Kong will only be issued a registration document and all Scheme-KGs can only admit students holding a valid registration document.
- Parents are required to submit an application for the "Registration Certificate for Kindergarten Admission" (hereafter referred as "RC") to EDB from September to November 2021. The "RC" will be open for applications in September 2021 and EDB will announce and upload the details of application onto EDB's website (<https://www.edb.gov.hk/en/edu-system/preprimary-kindergarten/kindergarten-k1-admission-arrangements/index-2.html>) in due course.