

# 保良局吳多泰幼稚園

## 2024 / 25 學年幼兒班(K1)入學申請注意事項

### 網上系統報名

直接於網上填妥報名表、繳交報名費及遞交申請。

如選用銀行轉賬，請存入本園匯豐銀行戶口：139-001234-001

詳情請瀏覽學校網頁 (9 月 1 日起生效)

幼稚園將於 10 月 30 日前發出面見通知電郵，如 11 月 6 日仍未收到電郵，請致電 2697 2162 向幼稚園查詢。

### 索取申請表格方法 (不設派發申請表限額)：

1. 於本幼稚園網頁下載
2. 親臨本幼稚園索取
3. 以郵遞方式索取

### 派發紙本申請表格時段：

1. 日期：2023 年 9 月 11 日(星期一)至 2023 年 10 月 24 日(星期二)
2. 時間：星期一至星期五 (上午十時至下午三時) 及 星期六 (上午九時至中午十二時)

### 遞交申請表格 (不設收取入學申請表限額)：

1. 日期：2023 年 9 月 1 日(星期五)至 2023 年 10 月 27 日(星期五)
2. 時間：星期一至星期五 (上午十時至下午三時) 及 星期六 (上午九時至中午十二時)
3. 遞交方法：親臨／郵遞至本幼稚園遞交申請表格 【須連同所需文件(包括身份證明文件)】
4. 報名費：港幣 40 元正 (於遞交申請表格時一併繳交)，無論申請成功與否，報名費概不退還。

### 申請「2024/25 幼稚園入學註冊證」

1. 政府由 2017/18 學年起落實推行「免費優質幼稚園教育計劃」(下稱「計劃」)，每名可在本港接受教育的學童只會獲發一張註冊文件，而所有參加「計劃」的幼稚園，只可取錄持有有效註冊文件的學童。
2. 家長須於 2023 年 9 月至 11 月期間為其子女向教育局申請「幼稚園入學註冊證」(下稱「註冊證」)。「註冊證」會於本年 9 月開始接受申請，屆時教育局會公佈申請細則，並會在教育局網頁上載詳情。

<https://www.edb.gov.hk/tc/edu-system/preprimary-kindergarten/kindergarten-k1-admission-arrangements/front.html>

### 收生準則：

1. 面見表現
2. 申請人的兄弟姊妹現正在本幼稚園就讀獲優先考慮

### 面見安排：

1. 本幼稚園會安排面見所有申請入讀幼兒班的兒童
2. 面見於 2023 年 11 月 4 日 至 2023 年 11 月 11 日進行，本幼稚園會以電郵/郵遞 (適用於非網上報名之申請者) 通知家長
3. 以小組形式及/或個別面見
4. 家長須陪同兒童參與面見
5. 如需要傳譯/翻譯服務，請致電 2697 2162 與本幼稚園聯絡
6. 請於面見日當天帶同以下文件：
  - 兒童出生證明書正本
  - 回郵信封 5 個(寫有通訊地址及貼上足夠本地郵票) (適用於非網上報名之申請者)
  - 入數紙相關存根之正本 (適用於用網上報名系統，上傳入數紙繳交報名費之申請者)

### 取錄結果公布：

幼稚園將於 2023 年 12 月 15 日前以電郵 / 郵遞 (適用於非網上報名之申請者) 方式通知家長幼兒班取錄結果。

### 註冊安排：

1. 正選生：家長須於 2024 年 1 月 4 日至 6 日 (「統一註冊日期」) 內的指定時間到本幼稚園辦理註冊手續，並須提交「註冊證」/「入學許可書」正本及繳交註冊費。
2. 備取生：本幼稚園會發出通知，請家長於指定日期到本幼稚園辦理註冊手續，並須提交「註冊證」/「入學許可書」正本及繳交註冊費。
3. 家長請留意，如未能在指定的註冊日期提交有效的註冊文件，本幼稚園或未能為獲取錄兒童完成手續，因此家長務必於指定日期內向教育局申請相關註冊文件。
4. 2024/25 學年的註冊費為港幣 970 元正。如有關兒童入讀本校，本校會於 9 月退回註冊費，但若家長於註冊後決定為子女轉校，請以書面通知本幼稚園。本幼稚園會退回「註冊證」/「入學許可書」，但註冊費將不獲退還。在取回「註冊證」/「入學許可書」後，本幼稚園亦不會再為該兒童保留學位。

### 查詢：

電話：26972162

電郵：plknttkg@poleungkuk.org.hk

**Po Leung Kuk Ng Tor Tai Kindergarten**  
**Information on Admission to K1 Classes in the 2024/25 School Year**

**Online Admission System**

Please complete the application form, handle the payment and submit online. For ATM transferal, please bank-in HSBC account: 139-001234-001. For details, refer to the school website. (information will be update on 1<sup>st</sup> September, 2021). Email notification of interviews will be sent by the school on 30<sup>th</sup> October 2023. Please directly contact the school if the email cannot be received by 6<sup>th</sup> November 2023.

**Collection of application Forms (No quota)**

1. Download from school website or
2. Obtain from school in person or
3. Request by post

**Distribution Period**

1. Date: 11<sup>th</sup> September 2023 (Monday) to 24<sup>th</sup> October 2023 (Tuesday)
2. Time: 10:00a.m. to 3:00p.m. (Monday to Friday) / 9:00a.m. to 12:00n.n. (Saturday)

**Return of Application Forms (No set quota for the kindergarten)**

1. Date: 1<sup>st</sup> September 2023 (Friday) to 27<sup>th</sup> October 2023 (Friday)
2. Time: 10:00a.m. to 3:00p.m. (Monday to Friday) / 9:00a.m. to 12:00n.n. (Saturday)
3. Return method: Submit the application form in person / by post [together with the documents required (including identity document)]
4. Application fee: HK\$40 (to be collected together with the application form). The application fee is non-returnable whether the application is successful or not.

**Application for the “2024/25 Registration Certificate for Kindergarten Admission”**

1. The Government will implement the “Free Quality Kindergarten Education Scheme” (hereafter referred to as “Scheme”) starting from the 2017/18 school year. Each child who can receive education in Hong Kong will only be issued a registration document and all Scheme-KGs can only admit students holding a valid registration document..
2. Parents are required to submit an application for the “Registration Certificate for Kindergarten Admission” (hereafter referred as “RC”) to EDB from September to November 2023. The “RC” will be open for applications in September 2023 and the EDB will announce and upload the details of application onto the EDB’s website in due course.

<https://www.edb.gov.hk/en/edu-system/preprimary-kindergarten/kindergarten-k1-admission-arrangements/front.html>

## **Admission Criteria**

1. Interview performance.
2. The applicant with sibling(s) currently studying in the kindergarten will be due a priority consideration.

## **Interview Arrangements**

1. The kindergarten will arrange interview for all applicants.
2. Interviews will be conducted between 4<sup>th</sup> November 2023 to 11<sup>th</sup> November 2023 and notification will be sent by post. (For those who apply through the Online Admission System, notification will be sent by email).
3. Group and/or individual interviews will be arranged.
4. Parents should accompany their child for the interview.
5. Please contact us by telephone (26972162 ) if interpretation / translation service is required.
6. Please bring along the documents listed below on the interview day:
  - Original copy of birth certificate
  - 4 reply envelopes with the correspondence address and sufficient local stamp postage on each (For those who are not apply through the Online Admission System )
  - Original copy of the Bank Slip (if the application fee is paid via online admission system or by ATM/by counter)

## **Announcement of Admission Results**

We will inform parents of the K1 admission results before 15<sup>th</sup> December 2023 by email or by post (For those who are not apply through the Online Admission System).

## **Registration Arrangements**

1. Successful applicants: Parents should complete the registration procedures for their child from 4<sup>th</sup> to 6<sup>th</sup> January 2024 ("Centralized Registration Dates") by submitting the original copy of the "RC" / "AP" to the kindergarten and paying the registration fee.
2. Applicants on the waiting list: Parents should complete the registration procedures for their child according to the specified date set by the school. Parents are required to submit the original copy of the "RC" / "AP" to the kindergarten and pay the registration fee.
3. Please be reminded that if parents cannot submit the "RC" / "AP" during registration, the kindergarten may not be able to complete registration for their child. Hence, parents are required to submit application for the registration document to EDB within the specified period.
4. The registration fee for 2024/25 K1 place is HK\$ 970 (half-day). If the child concerned studies in the kindergarten, the registration fee paid will be refunded in September. Should parents decide to change school after registration, please notify the kindergarten in writing. The kindergarten will return the "RC" / "AP" but the registration fee will not be refunded. Upon obtaining the "RC" / "AP", the kindergarten will no longer keep the school place for the child.

## **Enquiry**

Telephone No.: 2697 2162

E-mail Address: plknttkg@poleungkuk.org.hk