

Po Leung Kuk Tam Au-Yeung Siu Fong Memorial Kindergarten
Information on Admission to K1 Classes in the 2023/24 School Year

Age: Child born from 1st January, 2020 to 31st December, 2020

Online Admission

Please complete the application form, handle the payment and submit online (starting from 1st September, 2022). For details, refer to the school website. (<https://application.plkkg.edu.hk/>)
Email notification of interviews will be sent by the school on 4th November 2022. Please directly contact the school at 23113871 if the email cannot be received by 4th November 2022.

Collection of application Forms (Only for child born in 2019)

1. Obtain Application Form from school in person

Distribution Period

1. Date: 1st September 2022 (Thursday) to 8th October 2022 (Saturday)
2. Time: 9:00a.m. – 4:00p.m. (Monday to Friday) / 9:00a.m. – 11:30a.m. (Saturday)

Return of Application Forms in person (No set quota for the kindergarten)

1. Date: 7th October 2022 (Friday) to 8th October 2022 (Saturday)
2. Time: 9:00a.m. – 11:30a.m. or 2:00p.m. – 3:30p.m. (Friday)
9:00a.m. – 11:30a.m. (Saturday)
3. Return method: Submit the application form in person [together with the Original and a photocopy of birth certificate of the applicant, and for those not born in Hong Kong, the page of the passport showing the child's permit to remain in Hong Kong. And 3 reply envelopes with the correspondence address and \$2.2 postage stamp on each (only available for the applicants with no email address provided)]
4. Application fee: HK\$40 (to be collected together with the application form). The application fee is non-returnable whether the application is successful or not.

Application for the “2023/24 Registration Certificate for Kindergarten Admission”

1. Under the kindergarten education scheme (Scheme), each child who can receive education in Hong Kong will only be issued a registration document and all Scheme-KGs can only admit students holding a valid registration document.
2. Parents are required to submit an application for the “2023/24 Registration Certificate for Kindergarten Admission” (hereafter referred as “2023/24 RC”) to EDB from September to November 2022. The “2023/24 RC” will be open for applications in September 2022 and the EDB will announce and upload the details of application onto the EDB's website :
(http://www.edb.gov.hk/k1-admission_e)

Admission Criteria

1. Interview performance.
2. The applicant with sibling(s) currently studying in the kindergarten will be due a priority consideration.

(As the number of school places is limited, please understand that not all applicants will be guaranteed a school place.)

Interview Arrangements

1. The kindergarten will arrange interview for all applicants.
2. Interviews will be conducted between 5th November 2022 (Sat) or 12th November 2022 (Sat) and notification will be sent by email.
3. **One Parent / Guardian** should accompany their child for the Group interviews.
4. Please bring along the documents listed below on the interview day: (**only for online application**)
 - Original and a photocopy of birth certificate of the applicant, and for those not born in Hong Kong, the page of the passport showing the child's permit to remain in Hong Kong.
 - 3 reply envelopes with the correspondence address and \$2.2 postage stamp on each (only available for the applicants with no email address provided)
 - **Original copy of the bank slip with your child's name. (If the application fee is paid via online admission system or by ATM/by counter).**

Announcement of Admission Results

We will inform parents of the K1 admission results before 16th December 2022 by post.

Registration Arrangements

1. Successful applicants: Parents should complete the registration procedures for their child from 5th to 7th January 2023 ("Centralized Registration Dates") by submitting the original copy of the "2023/24 RC" to the kindergarten and paying the registration fee.
2. Applicants on the waiting list: Parents should complete the registration procedures for their child according to the specified date set by the school. Parents are required to submit the original copy of the "2023/24 RC" to the kindergarten and pay the registration fee.
3. Please be reminded that if parents cannot submit the "2023/24 RC" during registration, the kindergarten may not be able to complete registration for their child. Hence, parents are required to submit their application for the Registration Certificate to EDB within the specified period.
4. The registration fee for 2023/24 K1 is HK\$970(half-day). If parents decide to change school after registration, please notify the kindergarten in writing. The kindergarten will return the "2023/24 RC" but the registration fee will not be refunded. Upon obtaining the "2023/24 RC", the kindergarten will no longer keep the school place for the child.

Enquiry

Telephone No.: 2311 3871

E-mail Address: plktaysfmkg@poleungkuk.org.hk