

Po Leung Kuk  
Tam Au-Yeung Siu Fong Memorial Kindergarten  
Tel.: 2311 3871

15<sup>th</sup> December, 2023

**Collection of Miscellaneous Fee and Exercise Book Fee**  
**(2023-2024 K1 2nd Semester)**

Dear Parents,

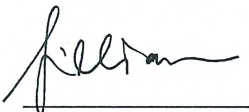
Enclosed is the list of required learning materials, stationery, art supplies, and other essential items for the K1 class for the 2nd Semester of the 2023/24 academic year. Parents may choose to purchase these items independently or authorize the school to procure them on their behalf. The total cost for the complete set of items is **\$621.50**. Should you choose specific items, please indicate the quantities in the provided section and calculate the corresponding fee.

The related fees will be collected along with the tuition fee of **\$593.-** in mid-January 2024 via Autopay, with the precise transfer date to be confirmed later. For those not utilizing Autopay, please submit a crossed cheque (made payable to **Po Leung Kuk Tam Au-Yeung Siu Fong Memorial Kindergarten**) along with the completed reply slip to your child’s class teacher no later than December 20, 2023. Cash payments must be made in person at the school office.

Should you have any questions, please contact the school office at 2311 3871.

Thank you for your cooperation.

Yours faithfully,



Ms. Gillian Lai  
Headmistress

**Reply Slip**

**Please note that the purchase of educational supplies or services is entirely voluntary. Parents may choose to purchase them from the school based on individual needs, or they may opt to buy or obtain the relevant educational supplies/services through other means.**

I ☐ agree / ☐ disagree to entrust the school to order the following items on my behalf, and I am enclosing the amount \$\_\_\_\_\_.

|            | Item  | Publisher | Price    | <input checked="" type="checkbox"/> | amount | Subtotal (\$) | Full set                          |
|------------|---|-----------|----------|-------------------------------------|--------|---------------|-----------------------------------|
| A.         | Parents purchase from bookstores                              | /         | /        | <input type="checkbox"/>            | /      | \$            | /                                 |
| B.         | Art and craft paper   |           | \$15.00  | <input type="checkbox"/>            | 1      | \$            | \$100.00 <input type="checkbox"/> |
|            | Colouring supplies  |           | \$35.00  | <input type="checkbox"/>            | 1      | \$            |                                   |
|            | Art and craft materials                                       |           | \$20.00  | <input type="checkbox"/>            | 1      | \$            |                                   |
|            | Other   |           | \$30.00  | <input type="checkbox"/>            | 1      | \$            |                                   |
| Subtotal : |   |           |          |                                     |        | \$            |                                   |
| C.         | Theme activity exercise books (9 books)                       |           | \$121.50 | <input type="checkbox"/>            | 1      | \$            | \$201.50 <input type="checkbox"/> |
|            | Stationery: pencil, eraser, ruler, scissors, glue, white glue |           | \$80.00  | <input type="checkbox"/>            | 1      | \$            |                                   |
| Subtotal : |   |           |          |                                     |        | \$            |                                   |
| D.         | Theme activity materials                                      |           | \$120.00 | <input type="checkbox"/>            | 1      | \$            | \$320.00 <input type="checkbox"/> |
|            | Special event materials                                       |           | \$200.00 | <input type="checkbox"/>            | 1      | \$            |                                   |
| Subtotal : |   |           |          |                                     |        | \$            |                                   |
| Total :    |   |           |          |                                     |        |               | \$                                |

\* Please tick as appropriate

Student’s Name : \_\_\_\_\_ Class : \_\_\_\_\_