

Po Leung Kuk
Tam Au-Yeung Siu Fong Memorial Kindergarten
Tel.: 2311 3871

26th May, 2025

Collection of Miscellaneous Fee and Exercise Book Fee (2025-2026 1st Semester)
K1 Current Students

Dear Parents,

Enclosed is the list of required learning materials, stationery, art supplies, and other essential items for the K2 class for the 1st Semester of the 2025/26 academic year. Parents may choose to purchase these items independently or authorize the school to procure them on their behalf. The total cost for the complete set of items is **\$682.90**. Alternatively, you may specify the quantities of individual items needed and calculate the corresponding amount.

The related fees will be collected in mid-June 2025 via Autopay. For those not utilizing Autopay, please submit a crossed cheque (made payable to **Po Leung Kuk Tam Au-Yeung Siu Fong Memorial Kindergarten**) along with the completed Reply Slip to your child’s class teacher by 30th May, 2025(Friday). For cash payments, kindly visit the school office in person.

For any inquiries, please contact the school office at 2311 3871.

Thank you for your cooperation.

Yours faithfully,



Ms. Gillian Lai
Headmistress

Reply Slip [Ref: Cir/98a/24-25]

Class

No.

Please note that the purchase of educational supplies or services is entirely voluntary. Parents may choose to purchase them from the school based on individual needs, or they may opt to buy or obtain the relevant educational supplies/services through other means.

I ☐ agree / ☐ disagree to entrust the school to order the following items on my behalf, and I am enclosing the amount \$_____.

** Please tick as appropriate*

K1 to K2	Item	Price	☒	amount	Subtotal (\$)	Full set
A. Textbook	Parents purchase from bookstores (see textbook order form)	/	/	/	/	/
B. Visual art materials	Art and craft paper	\$15.00	☐	1	\$	☐ \$80.00
	Colouring supplies	\$35.00	☐	1	\$	
	Art and craft materials	\$30.00	☐	1	\$	
	Subtotal :				\$	
C. Exercise books and Stationery	Theme activity exercise books (10 books)	\$149.40	☐	1	\$	☐ \$199.40
	Stationery: pencils, colour pencils, erasers, ruler, scissors, glue, white glue	\$50.00	☐	1	\$	
	Subtotal :				\$	
D. Other	Theme activity materials	\$190.00	☐	1	\$	☐ \$403.50
	Special event materials	\$180.00	☐	1	\$	
	Student Portfolio file with folders	\$33.50	☐	1	\$	
Subtotal :					\$	☐ \$682.90 (Full set)
Total:						

Student’s Name : _____

Class : _____

Parent’s Signature : _____

Date : _____