

Date	Issues
Starting From 29 <sup>th</sup> July to 31 <sup>st</sup> October 2024	<p><b>1. Online Admission Registration</b></p> <ul style="list-style-type: none"> <li>➤ <a href="https://application.plkkg.edu.hk/en">https://application.plkkg.edu.hk/en</a> or <a href="https://www.plkkg.edu.hk/plktkpkg/en/custom/custom_page/107">https://www.plkkg.edu.hk/plktkpkg/en/custom/custom_page/107</a></li> </ul> <p>Complete the application form, upload the recent photo, the birth certificate and pay the application fee online.</p> <ul style="list-style-type: none"> <li>➤ Application fee: \$40(Online payment: Visa/Master or Transfer the amount to the school HSBC account: 109-044875-001)</li> </ul> <p><b>**Please retain the original bank advise slip and it has to be handed over to school.</b></p> <ul style="list-style-type: none"> <li>➤ Email notification of interview will be sent by school before 23.10.2024. Please directly contact the school if the email cannot be received on 31.10.2024. (<a href="tel:24974487">Tel:24974487</a>)</li> </ul> <p><b>2. Collection of Application Forms</b></p> <p>Obtain from school in person or download from school website.</p> <p><b>3. Collection of Application Forms by Post</b></p> <p>1 empty envelope (4"×9") with the correspondence address and \$2.2 postage stamp.</p>
Starting From 29 <sup>th</sup> July to 31 <sup>st</sup> October 2024	<p><b>Collection of Application Form</b></p> <ul style="list-style-type: none"> <li>➤ Submit only one application form for each applicant. (Applicant who failed to apply online)</li> <li>➤ An original and a photocopy of applicant's birth certificate, and for those not born in Hong Kong, the page of the passport showing the child's permit to remain in Hong Kong.</li> <li>➤ 1 applicant's passport sized photo (1.5" x 2") (Attach the applicant's photo to the application form).</li> <li>➤ 3 self-addressed stamped of (\$2.2) envelopes (size:4 x 9) with the applicant's name.</li> <li>➤ Exact \$40.00 application fee by cash (non-refundable).</li> </ul>
2 <sup>nd</sup> November 2024	<p><b>Interview Day</b></p> <p><b>1. We will notify parents of interview time by email or by post.</b></p> <p><b>2. Please bring the following documents on the interview day:</b></p> <ul style="list-style-type: none"> <li>➤ Interview notification</li> <li>➤ If you use the online application system and submit the payment online, you are required to show the original and a copy of birth certificate. (If your child is not born in Hong Kong, please bring in a valid visa together with a copy).</li> <li>➤ An original bank slip (if the application fee is paid via online admission system or by ATM/by counter)</li> </ul> <p><b>3. Admission Criteria</b></p> <ul style="list-style-type: none"> <li>➤ Interview performance</li> <li>➤ The applicant with sibling(s) currently studying in the kindergarten will considered a priority.</li> <li>➤ The applicant's parent(s) or brothers and sisters graduated from our kindergarten will also considered a priority.</li> </ul>

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	<p><b>4. Interview Arrangements</b></p> <ul style="list-style-type: none"> <li>➤ The kindergarten will arrange an interview for all applicants. Interview date and time will be arranged by kindergarten. No changes or re-arrangements can be made.</li> <li>➤ Group and/or individual interviews will be arranged. One parent should accompany their child for the interview.</li> <li>➤ If the applicants are absent on the day of the interview, we will arrange the applicants on the waiting list.</li> </ul> <p><b>5. Application for Non-Chinese Speaking Children</b></p> <p>Provision and Support for non-Chinese speaking children:</p> <ul style="list-style-type: none"> <li>➤ Understand the needs of individual child and their family.</li> <li>➤ Appropriate counselling provided by dedicated non-Chinese speaking teachers</li> <li>➤ Please contact Ms. Kong at 2497 4487 or by e-mail <a href="mailto:plktkpkg@poleungkuk.org.hk">plktkpkg@poleungkuk.org.hk</a> if interpretation / translation service is required during the interview with non-Chinese speaking (NCS) applicants. We also allow NCS parents and children to be accompanied by a Chinese speaking relative/friend during the interview to facilitate communication.</li> </ul>
Before 13 <sup>th</sup> December 2024	<p><b>Announcement of Admission Results</b></p> <p>We will notify parents of admission results by email or by post (for applicants who cannot provide their email address.)</p>
Starting from 2 <sup>nd</sup> – 4 <sup>th</sup> January 2025	<p><b>1. Registration of Admitted Students</b></p> <p>Parents should complete the registration procedures for their child from 2 to 4 January 2025 (Centralised Registration Dates) by submitting the RC / AP to the KG and paying the registration fee HK\$970. (If the child concerned studies in the KG, the registration fee paid will be refunded in September. Should parents decide to change school after registration, please notify the KG in writing. The KG will return the RC / AP as soon as possible but the registration fee will not be refunded. Upon obtaining the RC / AP, the KG will no longer keep the school place for the child.</p> <p><b>2. Arrangement for the waiting list children:</b></p> <p>For children whose application was not successful will automatically join our school waiting list. In case there is any vacancy, the school will notify parents by phone as soon as possible.</p> <p><b>3.</b> Please be reminded that if parents cannot submit the RC / AP during registration, the KG may not be able to complete registration for their child. Hence, parents are required to submit application for the registration document to EDB within the specified period.</p>