

Po Leung Kuk Tin Ka Ping Kindergarten

2022/2023 K1-K3 Admission Schedule

- Children who were born on or before 31st December, 2019 and will be attending K1 classes.
- Children who were born on or before 31st December, 2018 and will be attending K2 classes.
- Children who were born on or before 31st December, 2017 and will be attending K3 classes.

**** Children must be Hong Kong residents with right of abode, right to land or valid permission to remain without any condition of stay (other than the limit of stay) in Hong Kong.**

Date	Issues
From September to November 2021	<p><u>Apply “2022/2023 Registration Certificate”</u></p> <ul style="list-style-type: none"> ➤ Apply to the Education Bureau for the “2022/2023 Registration Certificate for Kindergarten Admission” or the “Kindergarten Admission Pass” ➤ The Government will implement the “Free Quality Kindergarten Education Scheme” (hereafter referred to as “Scheme”) starting from the 2017/18 school year. Each child who can receive education in Hong Kong will only be issued a registration document and all Scheme-KGs can only admit students holding a valid registration document. ➤ Parents are required to submit an application for the “Registration Certificate for Kindergarten Admission” (hereafter referred as “RC”) to EDB from September to November 2021. The “RC” will be open for applications in September 2021 and EDB will announce and upload the details of application onto EDB’s website (http://www.edb.gov.hk/) in due course. Upon receipt of the applications with all necessary information and documents provided, EDB will generally take six to eight weeks to complete processing of the applications and issue the “RC” to applicants who are eligible for receiving subsidy under the Scheme by post. If a student cannot obtain an “RC” as he/she can receive education in Hong Kong but is not eligible for receiving subsidy under the Scheme, EDB will then issue a “Kindergarten Admission Pass” (hereafter referred to as “AP”) to the student concerned for registration and admission to a Scheme-KG but the parents concerned are required to pay full school fees before deduction of subsidy under the Scheme as shown on the Fees Certificate of the KG to which the child is admitted. <p>#Note 1: All non-local students who enter Hong Kong for the purpose of education in Hong Kong (for example, holders of student visas) must obtain prior permission from the Director of Immigration</p> <ul style="list-style-type: none"> ➤ The details of admission arrangements for nursery (K1) classes in kindergartens onto EDB’s website: www.edb.gov.hk/k1-admission_e

Date	Issues
Starting From 1 st September to 5 th November 2021	<p>1. Online Admission Registration</p> <ul style="list-style-type: none"> ➤ Visit our school website and read the admission details School website : https://www.plkkg.edu.hk/plktpkg/hk ➤ Complete the application form, upload the birth certificate and pay the application fee online. ➤ Transfer the amount to the school HSBC account: 109-044875-001 ➤ Online Registration Website: https://application.plkkg.edu.hk
Starting from 2 nd September to 5 th November 2021	<p>Collection of Application Form (Applicant who failed to register online)</p> <ul style="list-style-type: none"> ➤ Can obtain the application form from kindergarten in person. <p>Submission of Application Form in Person (Applicant who failed to apply online)</p> <ul style="list-style-type: none"> ➤ Submit only one application form for each applicant. ➤ An original and a photocopy of applicant's birth certificate, and for those not born in Hong Kong, the page of the passport showing the child's permit to remain in Hong Kong. ➤ 2 applicant's passport sized photo (size: 1.5 x 2) (Attach the applicant's photo to the application form). ➤ 5 self-addressed stamped of (\$2.00) envelopes (size:4 x 9) with the applicant's name. ➤ Exact \$40.00 application fee by cash (non-refundable). ➤ Please bring all the documents on this day. If you miss any documents, we will not accept the application.
Before 5 th November 2021	<p>Notice Issue of Interview Date</p> <ul style="list-style-type: none"> ➤ We will notify the parents by email or by post (Applicant who failed to provide their email address). ➤ If you did not received any response from our school on 5th November, 2021, please contact our kindergarten at 2497 4487.
6 th November 2021	<p>Interview Day</p> <p>Please bring the following documents on the interview day:</p> <ul style="list-style-type: none"> ➤ Interview notification ➤ If you use the online application system and submit the payment online, you are required to show the original and a copy of birth certificate. (If your child is not born in Hong Kong, please bring in a valid visa together with a copy). ➤ An original bank slip (if the application fee is paid via online admission system or by ATM/by counter) <p>Application for Non-Chinese Speaking Children</p> <p>Provision and Support for non-Chinese speaking children:</p> <ul style="list-style-type: none"> ➤ Understand the needs of individual child and their family. ➤ Appropriate counselling provided by dedicated non-Chinese speaking teachers ➤ If you need interpretation/translation services, please contact Ms. Lai at 2497 4487

Date	Issues
Before 17 th December 2021	<p>Announcement of Admission Results</p> <p>We will notify parents of admission results by email or by post (for applicants who cannot provide their email address.)</p>
Starting from 6 th – 8 th January 2022	<p>Registration of Admitted Students</p> <ul style="list-style-type: none"> ➤ Submit original “2022/2023 Registration Certificate for Kindergarten Admission” or “Kindergarten Admission Pass” If you failed to submit the “RC”, we will not accept the application. ➤ Pay Registration Fee: \$970. (Fee once paid is not refundable) <p>Arrangement for the waiting list children:</p> <p>For children whose application was not successful will automatically join our school waiting list. In case there is any vacancy the school will notify parents by phone as soon as possible.</p> <p>Arrangement for application cancellation:</p> <p>The kindergarten will return the “Registration Certificate for Kindergarten Admission” or the “Kindergarten Admission Pass ” upon parents application to the kindergarten in written form on the hand the registration fee will not be refunded. After the “Registration Certificate for Kindergarten Admission” or the “Kindergarten Admission Pass ” is returned the school will not reserve a school place for the child any longer.</p>