



保良局
PO LEUNG KUK

Po Leung Kuk Tin Ka Ping Siu Hong Kindergarten

Information on Admission to K1 Classes in the 2026/27 School Year

Parents will be able to apply to the kindergarten for their children who were born on or before **31 Dec 2023** and will be attending KG classes in the 2026/27 school year, must be Hong Kong residents with right of abode, right to land or valid permission to remain without any condition of stay (other than the limit of stay in Hong Kong) via internet or submit the application form in person.

Application Date:

1. Online Admission: 02.06.2025 (Monday) 10:00a.m.
<https://www.plkkgs.edu.hk/plktpshkg> OR <https://application.plkkgs.edu.hk/>
2. In-Person Submission: 25.09.2025 (Monday) to 11.10.2025 (Saturday)
3. Office hour: Monday to Friday 9:00 a.m.-12:00 noon / 1:30 p.m.-4:30 p.m.
Saturday 9:00 a.m.-12:00 noon

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Online Application Process:

- ✧ Parents must complete the online application form.
- ✧ Pay the **HK\$40 application fee** via:
 - Bank transfer (HSBC account: 004-488-019282-001)
 - Online payment (VISA / MASTER or e-payment)
- ✧ Upload the following in **PNG/JPG/JPEG format**:
 - Child's photo
 - Birth certificate
 - Bank-in slip (if applicable)
- ✧ Upon completion, the kindergarten will send a confirmation email and SMS.

Interview Notification (Online Applicants):

- ✓ Applications submitted **on or before 11.10.2025**: Notification by **18.10.2025**.
- ✓ Applications submitted **after 12.10.2025**: Notification by **25.10.2025**.
- ✓ If no email is received by **20.10.2025 (first round)** or **27.10.2025 (second round)**, contact Ms. Ng at **2466 8131**.

In-Person Submission (Paper Applications):

1. Submit the application form in person and bring along the documents listed below :
 - Original and copy of birth certificate
 - 2 applicant recent photos (one for application form, one for interview card)
 - 2 self-addressed stamped envelopes (Please ensure your mail items bear sufficient postage and the envelopes size should be over 23cm x 10cm)
 - Original and copy of parents or brothers / sisters graduated certificate (if needed)
2. Application fee: HK\$40. The application fee is non-refundable whether the application is successful or not.
3. Submit the application form, bring along the relevant documents and admission fee, after that you will receive the interview card.

Application for the "2026/27 Registration Certificate for Kindergarten Admission"

1. Under the Free Quality Kindergarten Education Policy, the Education Bureau (EDB) issues the "**2026/27 Kindergarten Admission Registration Form**" for K1 registration.
2. Parents are required to submit an application for the "2026/27 Registration Certificate for Kindergarten Admission" (hereafter referred as "2026/27 RC") to EDB from September to November 2025. The "2026/27 RC" will be open for applications in September 2025 and the EDB will announce onto the EDB' s website in due course.

(<https://www.edb.gov.hk/en/edu-system/preprimary-kindergarten/kindergarten-k1-admission-arrangements/front.html>)

Admission Criteria

1. Interview performance.
2. Priority given to applicants with siblings currently attending this kindergarten.
3. Priority given to applicants whose parents/siblings are alumni

Interview Arrangements

1. All applicants will be interviewed. Dates/times are **non-negotiable**.
2. **First-round interviews:** 01.11. 2025 (Saturday)
Second-round interviews (if needed): 08.11.2025 (Saturday)
 - o Email notifications will be sent (for online applicants).
3. Conducted in **small groups or individually**, with **one parent accompanying the child**.
 - o In case of extreme weather, check the kindergarten's website for updates.
4. **Non-Chinese-speaking (NCS) children:** Interpretation/translation services available upon request (email pltkpshkg@poleungkuk.org.hk or call 2466 8131). Parents may also bring a Chinese-speaking companion.
5. **Required documents on interview day (online applicants):**
 - o Original and copy of birth certificate
 - o 1 photo
 - o 2 stamped return envelopes (as above)
 - o Additional documents (if applicable): Parent's/sibling's graduation certificate
 - o Bank-in slip stub (for online ATM payments)
6. **Late/incomplete submissions:** Applicants may only be placed on the waiting list.

Announcement of Admission Results

- Notification via **email and post** by **05.12.2025 (Friday)**.

Registration Arrangements

1. **Successful applicants:** Register during the "**Centralized Registration Dates**" in January 2026. Submit the **original "2026/27 Registration Form"** and pay the **registration fee**.
2. **Waitlisted applicants:** Register on a specified date (as notified).
3. Failure to submit required documents may result in forfeiture of the place.
4. **Registration fee: HK\$970** (refundable in September upon enrollment). If withdrawing after registration, the fee is **non-refundable**, and the place will be released.

Applicants on the waiting list

1. After registration of successful applicants, vacancies for **afternoon classes** will be filled by waitlisted applicants (contacted by phone by mid-January 2026).
2. Unsuccessful waitlisted applicants' data will be **destroyed**.

Enquiry

Telephone No.: 2466 8131

E-mail Address: pltkpshkg@poleungkuk.org.hk