

保良局莊啟程幼稚園幼兒園
Po Leung Kuk Vicwood Chong Kee Ting Kindergarten & Nursery

2024-2025 年度新生入學申請注意事項 Application Details

- 本校已參與「免費優質幼稚園教育計劃」。
Our school has already applied for the 'Kindergarten Education scheme'.

A. 學費 School Fee :

級別 Class	2023-24 每月學費 School Fee per month	上課時間 (星期一至五) School Time (Monday to Friday)
PN (只有上、下午班) Only AM and PM Class	第一至十期(10 Months) \$4,585/per month (沒有資助 No Subsidy) *要視乎取錄人數是否開設下午班。 * It depends on the number of new students to open PM Class.	上午班 AM Class: 8:45 am - 12:00 noon 下午班 PM Class: 1:00 pm – 4:15 pm
K1、K2、K3 上午班 AM Class	免費 Free (持入學註冊證 With Registration Certificate)	8:45 am - 12:00 noon
K1、K2、K3 全日班 Whole Day Class	第一至十期(10 Months) \$1120/per month (持入學註冊證 With Registration Certificate) 午膳費 Lunch Fee: \$350/per month	8:45 am - 4:15 pm *如申請全日班學位者，須提交申請入讀全日班調查表。 * If you apply for a whole day class, please complete a special questionnaire for your request.




B. 年齡及適合入讀之班級 Age and suitable class:

出生年份 Year of birth	報讀 2023-2024 年度 To enroll for the year 2023-2024	報讀 2024-2025 年度 To enroll for the year 2024-2025
31-8-2022 或前出生 or before 1-9-2022 或後出生 or after	/	PN (1-9-2023 入學 starts school) PN (滿兩歲才可入學 Must be 2 years-old to start school)
1-1-2021 - 31-12-2022	PN(滿兩歲才可入學 Must be 2 years-old to start school)	K1
1-1-2020 - 31-12-2020	K1	K2
1-1-2019 - 31-12-2019	K2	K3
1-1-2018 - 31-12-2018	K3	/

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日期 Date	內容 Content
<p style="text-align: center;">2023 年 9 月起 From September 2022 onwards</p>	<p>在線申請本校(https://application.plkkg.edu.hk/)或從本校網站下載“申請表”或直接到校查詢。 Apply to our school online (https://application.plkkg.edu.hk/) or download the “Application Form” from our school website or visit our school directly.</p> <p>網上或直接向我們學校提交您的申請。 Submit your application online or directly to our school.</p> <p>辦公時間： 上午 9:00 – 下午 5:00 (週一至週五) 上午 9:00 – 下午 12:30 (星期六)</p> <p>Office hours : 9:00 am – 5:00 pm (Monday to Friday) 9:00 am – 12:30 pm (Saturday)</p> <p>報名手續 Application procedures :</p> <ul style="list-style-type: none"> ● 填妥入學申請表 Complete the application form. ● 備出生證明書或宣誓紙正副本 Prepare original and copy of birth certificate/oath. ● 近照兩張 Two of the applicant's recent photos ● 報名費港幣\$40.00(繳費方式:現金、親自到銀行/自動櫃員機存入滙豐銀行戶口:004-047-218805-001，並將入數紙上傳報名系統、電郵或交回本園) Application Fee: \$40(by cash/ bank transfer, HSBC bank account: 004-047-218805-001)Please present a copy of the deposit slip to our school by email/ hand. 
<p style="text-align: center;">2023 年 10 月 7 日(六) 7th October 2023 (Sat)</p> <p style="text-align: center;">9:30 am to 11:00 am</p>	<p>歡迎參加我們的“親子國際文化嘉年華”活動。 Welcome to join us and participate in our “Parent-Child International Cultural Fun Fare”.</p> 
<p style="text-align: center;">2023 年 10 月 14 日(六) 14th October 2023 (Sat)</p> <p style="text-align: center;">10 am to 11 am</p>	<p>請於上午 10 點在保良局梁王培芳禮堂參加 2024-2025 招生入學簡介會並領取“聽講證明”，出席是次簡介會的申請人會獲加分。 Please attend the “New Students Admission Briefing 2023-2024” in the Sally Wong Leung Hall, Vicwood KT Chong Building at 10:00 am. Receive the “Certificate of Attendance”, it will count in.</p> 
<p style="text-align: center;">2023 年 11 月 11 日(六) 11th November 2023 (Sat)</p>	<p>以電郵發出面見通知書 (面見時間恕不更改)。 We will send the interview letter by email (The time slot can't change).</p>

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	<p>面試日：會安排面見所有申請人。</p> <ul style="list-style-type: none">➤ 出示面試通知書。➤ 如選用網上系統報名及繳交報名費之申請者，須出示出生證明書正本及副本（如兒童非本港出生，請連同有效簽證正本及副本一併出示）➤ 如果遲於面試日才報名的新生，本校將安排另一輪面試，有關第二輪面試安排詳情請家長留意電郵。➤ 交回入數紙存根正本或出示報名費過數證明。 <p>面見安排：申請人會分成 8 人一組，須由一位家長陪同參與面見，由 2 位老師通過對話、遊戲和簡單的互動來評估申請人。請於面試日，攜帶 2024-2025 招生入學簡介會之「聽講證明」。</p> <p>Attend the Interview Day.</p> <p>All applicants will be invited to the interview procedure.</p> <ul style="list-style-type: none">➤ Show us the interview letter.➤ If you apply online, please show us the original birth certificate or visa copy.➤ If a new student registers for an interview after interview date, the school will arrange another round of interviews. Parents are advised to pay attention to the email for details regarding the second round of interviews.➤ Give us back the bank deposit slip. <p>Applicants will divide into small groups with parents and will be evaluated through observation of conversations, games, and simple interactions by two teachers. Bring the "Certificate of Attendance".</p>
<p>2023 年 12 月 15 日前 Before 15th December 2023</p>	<p>成功申請者將通過電郵收到他們的“取錄通知書”。 請家長於指定日期到本幼稚園辦理註冊手續，並須提交「註冊證」/「入學許可書」及繳交註冊費。</p> <p>Successful applicants will receive their “Admission Letter” by e-mail. The kindergarten will issue a notice inviting parents to register at the kindergarten on a designated date. Submit the "Registration Certificate"/ "Admission Permit" and pay the registration fee.</p> <p>若不獲取錄的學生會被列為「備取生」，如有學額空缺，或有其他取錄生放棄學位，本校將盡快聯絡「備取生」到校辦理註冊入學手續。 If a student is not accepted, they are classified as a “Waiting List Applicant”. If other students waive their registration, we will contact a “Waiting List Applicant” for admission registration immediately.</p>
<p>2024 年 1 月 4 日至 6 日 4 to 6th January 2024</p>	<p>於辦公時間內到校辦理註冊手續、 上午 9:00 - 下午 5:00 (週一至週五) 上午 9:00 - 下午 12:30 (星期六)</p> <p>請帶備「取錄通知書」、「幼稚園入學註冊證」。</p> <p>註冊費： 全日班：\$1,570；半日班：\$970</p>

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	<p>若家長於註冊後決定為子女轉校，請以電郵通知本園。 本園會儘快退回「註冊證」/「入學許可書」，但註冊費將不獲退還。 在取回「註冊證」/「入學許可書」後，本園亦不會再為該兒童保留學位。</p> <p>Registration Day: 9:00am to 5:00pm (Monday to Friday) 9:00 am – 12:30 pm (Saturday)</p> <p>Please bring the “Admission Letter” and “Registration Certificate for Kindergarten Admission”.</p> <p>Registration Fee: Whole-Day Student \$1,570 ; Half day Student \$970</p> <p>If parents decide to transfer their children after registration, you must notify our kindergarten by email. The school will return the "Registration Certificate" / "Admission Permit" as soon as possible. However, the registration fee will not be refunded. After retrieval of the "Registration Certificate"/"Enrollment Permit", the kindergarten will no longer reserve a place for the child.</p>
2024 年 1 月 7 日之後 After 7 th January 2024	獲電郵通知後備生取錄結果。 Success “Waiting List” applicants will receive the “Admission Letter” by e-mail.
2024 年 2 月 6 日(二) 6 th February 2024 (Tue) 9:30 am to 11:00 am	歡迎已註冊新生參加我們的“親子新年年宵攤位”活動，詳情會電郵通知。 All registered new students are welcome to join us and participate in our “Parent-Child Lunar New Year Fun Fare.” Email will be sent with the details later on.
2024 年 4 月 26 日(五) 26 th April 2024 (Fri) 11:30 am to 12:30 p.m	到校辦理以下事宜： ➢ 辦理訂購校服 Come to school for progress the below procedures: ➢ Buy school uniforms
2024 年 5 月 11 日(六) 11 th May 2024 (Sat) 9:30 am to 12:00 noon	到校辦理以下事宜： ➢ 拍攝學生證件相 ➢ 繳交書簿雜費 ➢ 申請校車服務 ➢ 辦理自動轉帳手續 Come to school for progress the below procedures: ➢ Apply for the school bus ➢ Pay the fee of the book ➢ Buy school uniforms ➢ Take photo ➢ Apply bank autopay form

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2024 年 7 月 13 日(六) 13 th July 2024 (Sat) 10:00 am to 12:00 noon	新生家長會 ➢ 交回學生證件相片 8 張 ➢ PN 交回醫生體格證明書 New Students Parents Conference ➢ Give us 8 photos ➢ PN Class new students should give us the medical report.
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備註 Remarks:

- 所有個人資料只用作申請入學用途，已提交的資料及報名費將不會退回。
All the self-information is only for the application procedure. Therefore, we will not return after the progress.
- 學校網頁按時更新，請家長留意有關招生事宜。

Please check our school website for updated application information.
<https://www.plkkg.edu.hk/plkvcktkg/>



收生計算方法 Admission Point Score

- 出席招生簡介會(10分)
面試當天帶聽講證明
Admission Briefing Attendance (10 pts)
Bring Attendance Certificate on the Interview Date
- 兄姊為本校學生/教職員子女/校友子女/校董子女/原校就讀N班(優先取錄)
Siblings studying in our schools / children of staff / graduated students / children of school manager / Nursery Class students (priority for admission)
- 全日班學位以雙職父母或有家庭需要者優先考慮。
Parents are at work or have family needs applicants will be priority admitted in Full Day class.
- 以小組形式 (2位老師觀察8位學生)
Interviews are conducted in small groups
- 上午N班學位非常緊張，面試後會按分數被編入下午班，敬請留意!
Please take note: The demand for Nursery morning class is very high. After the children interview, applicants will be assigned to the afternoon class based on their score.

收生計算方法 Admission Point Score

範疇 Category	評估內容 Evaluation Content
知識 Knowledge	能專心聆聽故事。 Able to listen to stories attentively.
	能與成人對話: 早晨/再見/多謝, 老師。 Able to talk to adults: Good morning/ Goodbye/ Thank you, teacher.
技能 Skills	能協助收拾玩具。 Able to tidy up toys.
	能聆聽老師/家長的指示。 Able to follow teacher/parent's instructions.
	能做簡單律動。 Able to do simple rhythms.
態度 Manners	能獨自玩玩具。 Able to play with toys independently.
	情緒穩定。 Emotional stability.
	表現友愛/ 展現微笑/ 眼神接觸。 Display friendship/ Share a smile/ Make eye contact.
	能與老師握手。 Able to shake hands with the teacher

面見非華語學生程序

Non-Chinese Speaking Student Interview Procedures

1. 非華語申請人會以小組面試，與華語申請人面見安排相同。

Non-Chinese speaking applicants will be arranged to group interviews the same as the Chinese speaking interview procedure.

2. 面試語言以英語為主。

The interview language is mainly English.

3. 提供英文版校園資訊有助家長了解入學流程。

English version of the campus information to help parents understand the admission process.

4. 幼稚園在面見非華語幼兒時，可按需要為申請人安排傳譯及/或翻譯服務，或接納家長和兒童由懂中文的親友陪同會面，協助溝通。

We will provide translation services for NCS applicants, approved Chinese parents, or family members to join the interview process for convenience.