

保良局莊啟程幼稚園幼兒園

Po Leung Kuk Vicwood Chong Kee Ting Kindergarten & Nursery

2026-27學年新生家長會

Parents' Conference for New Students 2026-2027





辦學宗旨 Our Mission



本校秉承保良局「興學育才」優良辦學之傳統，以「愛、敬、勤、誠」校訓，有教無類之旨，為幼稚園教育作出服務和貢獻。

Our school upholds the tradition of “**Po Leung Kuk**” to promote education for all and nurture young minds, with the values of “**Love, Respect, Diligence, and Integrity**” to serve and contribute to preschool education.

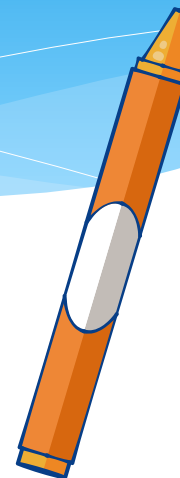




學校願景 Our Vision



- 致力培養學生的學習興趣，啟發學生潛能
- 培養學生「德、智、體、群、美」五育均衡的發展
- 致力培育學生良好品格及關愛別人
- 營造一個健康、積極和愉快的優質教學環境
- 達致「有教無類、全人教育」
- Committed to cultivating students' **interest in learning** and inspiring their potential.
- Nurturing students for balanced development in “**virtue, intellect, physique, socialization, aesthetics**”.
- Committed to fostering students' **good character and caring for others**.
- Creating a **healthy, positive and pleasant high-quality** teaching environment.
- Achieving “**Education without prejudice, and holistic education**”.



學校特色 School Characteristics

以生為本

Student-Oriented

學習以學生為主，給予學生多參與、多表達、多展示的機會，讓學生「從做中學」，愉快地學習，提升學生學習動機，主動建構知識。

Learning is student-oriented, offering them many opportunities to participate, express, and demonstrate, allowing them to "learn by doing" happily, enhancing their motivation to construct knowledge actively.

學校特色 School Characteristics

能力主導

Ability-Oriented

課程以鞏固學生各學習領域的基本能力，培養學生有良好的共通能力、自學能力、探究及適應社會的能力，以達致學生終身學習，自強不息的目標。

The curriculum aims at strengthening students' fundamental abilities across various learning areas, fostering in them good fundamental skills, self-directed learning capabilities, exploratory skills and adaptability needed for social integration. With the ultimate goal of lifelong learning and continual self-improvement in mind for the students.

學校特色 School Characteristics

全人教育

Holistic Development

教學不單只著重知識的傳授，學校盡量給予學生不同的學習經歷，培養學生德、智、體、群、美五育並重，充實學生生活及對未來成長的信心。

Teaching at Po Leung Kuk does not merely emphasize the impartation of knowledge but also strives to provide students with diverse learning experiences. We place equal emphasis on fostering students' virtue, intellectual, physical, social, and aesthetic development to enrich their lives and instill confidence in their future growth.

我們的團隊及師資 Our Team

所有教師已接受專業教師培訓，並具有幼兒教育碩士、學士學位或幼兒教育證書文憑資歷。

All teachers have undergone professional teacher training or qualifications such as:

Master's or Bachelor's Degree in Early Childhood Education or Early Childhood Education Certificate Diploma

校長
主任

Principal
Head Teacher

N1 中文及英文班主任

N1 Chinese & English Class Teachers

K1 中文及英文班主任各一名

K1 Chinese & English Class Teachers

K2 中文及英文班主任各一名

K2 Chinese & English Class Teachers

K3 中文及英文班主任各一名

K3 Chinese & English Class Teachers

非華語統籌老師

NCS Coordinator

普通話老師

Mandarin Teacher

外籍英語老師

Native English Teacher

書記

Receptionist

工友

Support Staff

司機

Bus Driver

家長可以選擇入讀中文/英文班; 校方會按學生能力最後確定。

Parents may choose to be in the Chinese or English group, school will make the final decision based on kids' abilities.

《幼稚園教育課程指引》2017

“The 2017 Guide to Kindergarten Education Curriculum”

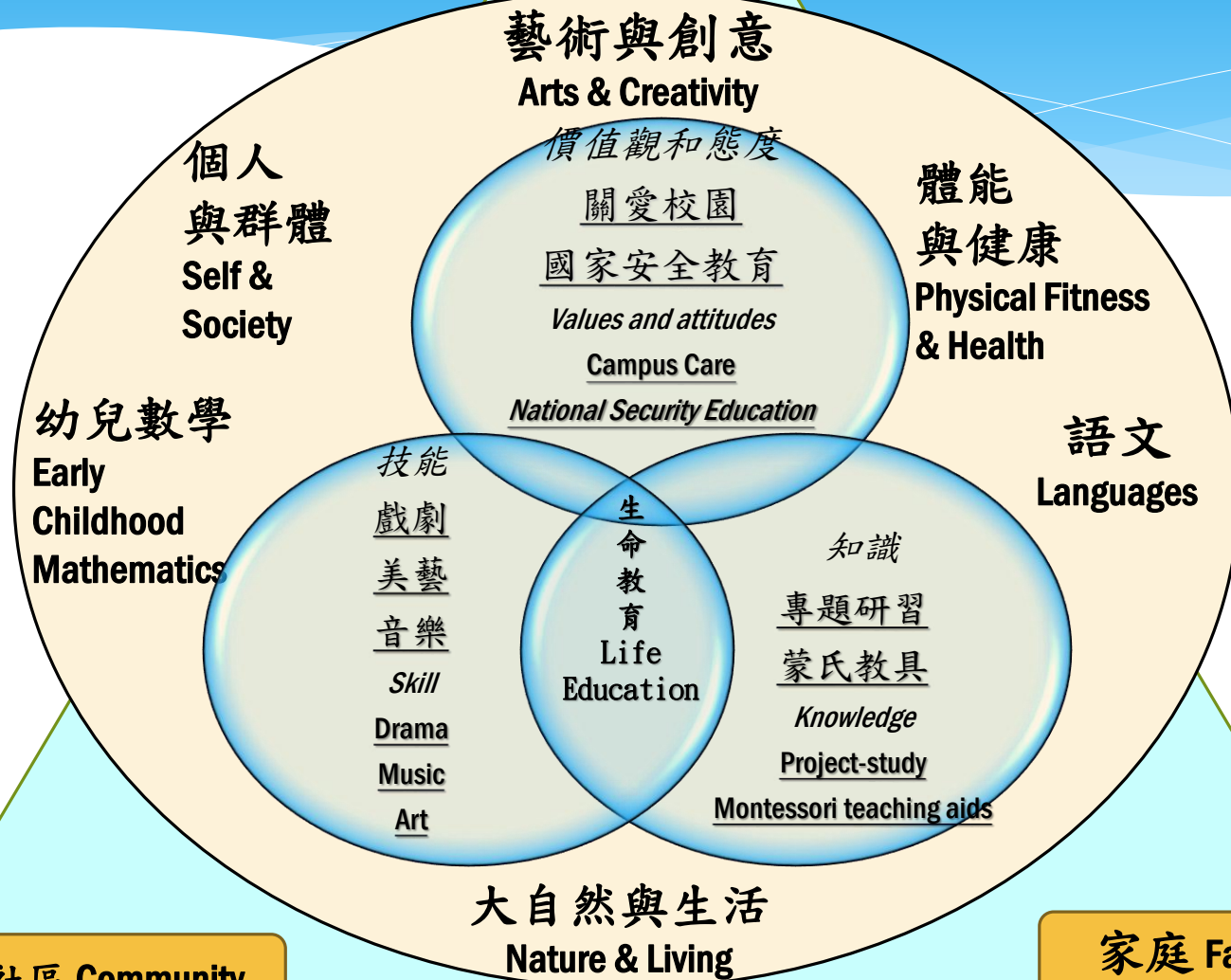
圖一： 核心價值與課程設計主導原則



Figure 1: Core value and guiding principles of curriculum design

課程規劃 Curriculum Plan

學校 School



學校發展 School Development

- 實踐生命教育，以人與自己、人與他人、人與環境及人與宇宙四方面成為課程設計之核心。We implement Life Education, with a focus on the four aspects of human interactions: self, others, the environment, and the universe, as the core of our curriculum design.
- 積極推動以兒童為本的專題教學，提升學生自主自發的學習興趣。We actively promote child-centered Project Approach to enhance students' self-directed interest in learning.
- 設計多元化的展示活動，運用戲劇、音樂及美藝教學，增強學生對語文學習的興趣，提升他們表達、與人溝通的能力及創意能力。We design diverse exhibition activities, incorporating drama, music, and art in our teaching methods to enhance students' interest in language learning, improve their abilities in expression and communication, and foster creativity.

學校發展 School Development

- 運用「蒙特梭利 & Jelic Box」操作式教具，增強學生數概及邏輯思考的能力。

We utilize “Montessori & Jelic Box” teaching aids to enhance students' mathematical abilities and logical thinking.

- 增強家長教育及提升家校合作之效能，從而幫助家長協助子女學習，提升學生學習的成效。

We enhance parental education and improve the effectiveness of home-school cooperation to assist parents in supporting their children's learning, ultimately boosting students' learning outcomes.

- 增強老師照顧多元學習需要學生的教學能力，從而提升學生學習的成效。 We strengthen teachers' instructional capabilities to cater to students with diverse learning needs, thereby enhancing the effectiveness of their learning.

學費 Tuition Fees

(有待修定) (subject to change)

採用自動轉賬形式於每月五號透過銀行自動轉賬服務繳交學費、膳食費、自置校車車費。 **Tuition fees, meal fees, and charges for the self-owned school bus service are collected via automatic bank transfers on the 5th of each month.**

Starting from September, the tuition fees are as follows: (待教育局核准 Pending approval from the EDB)

2026-2027教育局批核 (Education Bureau Approved)	半日班 Half-day class		全日班 Full-time class
	N	K1-K3	K1-K3
全年學費 Annual Tuition Fee	\$48,310	\$ 0	\$ 12,060
每月之學費 Tuition per month	\$4,831	\$ 0	9-6月: \$1,206 (每月 monthly)
膳食費 Meal Fees	/	/	\$ 390 (每月 monthly)

註冊證 Registration Certificate

網上申請表格
APPLY ONLINE



編號：22XXXXX
Serial No:

幼稚園入學註冊證

Registration Certificate for Kindergarten Admission

此註冊證供以下兒童登記入讀幼稚園之用。

This Registration Certificate serves as the registration document for kindergarten admission for the following child.

中文姓名：陳大文

English Name: Chan Tai Man

證件類別/編號 Document Type / No.:

香港出生證明書

Hong Kong Birth Certificate / SXXXXXXX

出生日期 Date of Birth (dd/mm/yyyy): XX/XX/2020

[本註冊證在2023/24學年起開始生效，直至2025/26學年完結為止。]

This Registration Certificate is valid from the start of the 2023/24 school year up to the end of the 2025/26 school year.]

(請小心細閱列於背頁的重要事項)

(Please read carefully the list of important points overleaf)



中華人民共和國香港特別行政區政府
教育局
Education Bureau
The Government of the Hong Kong Special Administrative Region
of the People's Republic of China

1/11/2022

發出日期
Date of Issue

學費 Tuition Fees

(有待修定) (subject to change)

備註：

只限持有幼稚園入學註冊證才獲政府資助。

若沒有幼稚園入學註冊證每月學費需要約\$4,500元不等。

若學生整月缺席上學，老師會安排一節網上課堂。

Remarks:

Government funding is only available to students holding a Kindergarten Entrance Registration Certificate. Students must attend school for a minimum of one day per month to meet the subsidy criteria. For those without a Kindergarten Entrance Registration Certificate, monthly tuition fees will be approximately \$4,500.

If a student is absent from school for a whole month, the teacher will arrange an online ZOOM class.

學費 Tuition Fees

(有待修定) (subject to change)

若幼兒在學期間因事需中途退學者，家長必須於一個月或之前以書面通知本校，否則須繳交一個月學費給本校作為通知期（以每月一號或以前為準）。一切已繳費用，均不能要求退回。

If a child needs to withdraw from school during the semester, parents must inform the school in writing at least one month in advance. Otherwise, one month of tuition must be paid to the school as a notice period (based on the first day of each month or before). All fees paid are non-refundable.

學費減免計劃 Tuition Subsidy Plan

幼稚園及
幼兒中心
學費減免計劃



學費減免

**Kindergarten and Child Care
Center Fee Remission
Scheme**

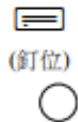
幼稚園學生
就學開支津貼



支付學習開支

**Kindergarten Student
Education Expenses Subsidy**

學費減免計劃 Tuition Subsidy Plan



在職家庭及學生資助事務處
學生資助處
學生資助計劃綜合申請
學前學生資助

表格 C

Please see overleaf for the English version of this form if necessary.

申請學生學年中轉校/復課再次申請表

第一部

由申請人填寫

^ 可選擇填寫與否 # 請刪除 不適用者

由本組填寫

轉校前就讀學校名稱				
現在就讀學校名稱				
申請學生英文姓名				
申請學生中文姓名		香港出生證明書號碼/ 旅遊證件號碼 #		
申請人姓名		香港身份證號碼		
配偶姓名		香港身份證號碼		
香港通訊地址 (為方便資料處理， 請用英文正楷填寫)				
住址 (如與通訊地址不同， 請填寫)		住宅電話號碼		
		流動電話號碼^		

**WORKING FAMILY AND STUDENT FINANCIAL ASSISTANCE AGENCY
STUDENT FINANCE OFFICE**

請於填寫本學校證明書前詳閱「填寫及遞交「學校證明書」須知」(「須知」)及「學生資助計劃綜合申請 - 申請指引」(「指引」)。

1. 如申請人有子女在 2020/21 學年新入讀幼稚園/幼兒中心、未獲派發預印表格或首次申請學前學生資助，必須遞交學校證明書。
2. 申請人須於 2020 年 8 月 31 日 前將學校證明書呈交就讀學校辦理，以確認學生資料。
3. 幼稚園學生的家庭除幼稚園及幼兒中心學費減免之外，亦可申請幼稚園學生就學開支津貼。請參閱下方第二部第 5 項。

1. 申請人中文姓名

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2. 申請人英文姓名

3. 香港身份證號碼

| | | | | | | | | | | ()

4. 香港流動電話號碼

第二部 申請學生資料

學費減免計劃 Tuition Subsidy Plan

幼稚園學生就學開支津貼

Grant for School-related Expenses for Kindergarten Students.

The stipend amounts for the 2026/27 academic year are as follows:

- 2026/27學年全年的津貼額如下:

		合資格幼稚園學生 (包括就讀全日制及半日制幼稚園的學生)
全額	Full Grant (100%)	4,650元
3/4額	3/4 Grant (75%)	3,488元
半額	Half Grant (50%)	2,325元

- 每名合資格的幼稚園學生在同一個學年只可獲發就學開支津貼一次，申請學生不會因轉校或其他原因而獲發第二次津貼。

Each eligible kindergarten student could only receive the Grant-KG once in the same school year. Student-applicants would not be disbursed with the Grant-KG twice within the same school year due to his / her transfer to another school or other reasons.

學費減免計劃 Tuition Subsidy Plan

查詢 Hotline



■ 24小時查詢熱線: 2802 2345

24-hour hotline handled by the staff

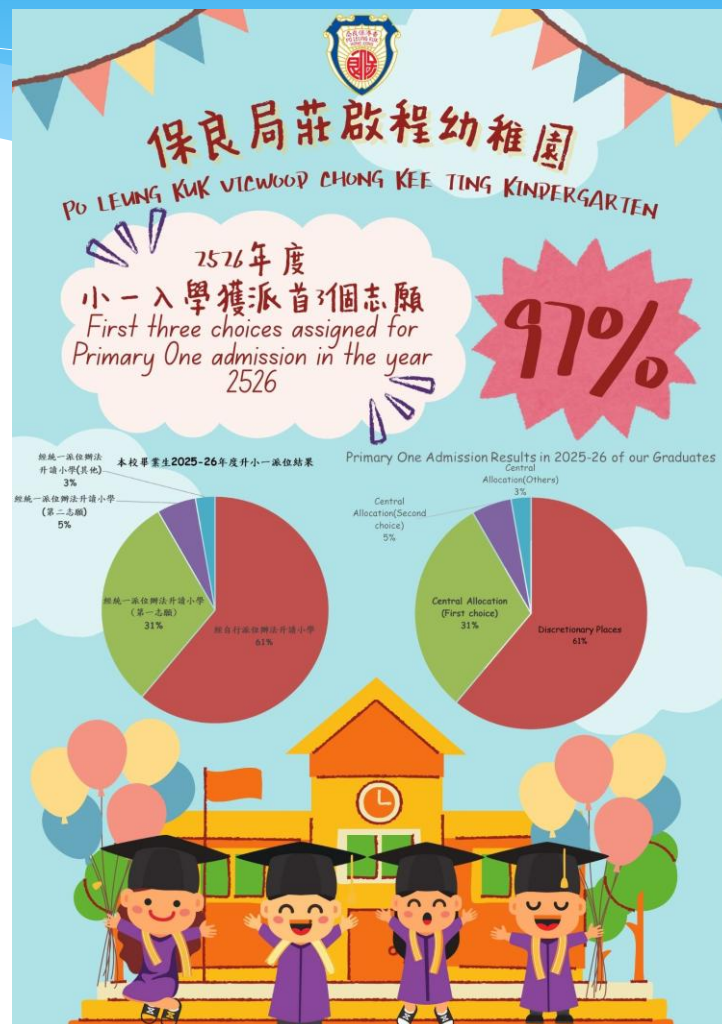
<https://www.wfsfaa.gov.hk/sfo/tc/preprimary/kcfr/overview.htm>

網上申請
Apply online



2627升小派位結果揭曉

(Results of the 2627 Primary School Placement Announcements)



保良局「幼小同盟」

Po Leung Kuk Kindergartens-Primary Schools Alliance



灣仔

保良局金銀業貿易場
張耀文學校
保良局莊啟程幼稚園幼兒園



觀塘、油塘 將軍澳

保良局黃永樹小學
保良局馮晴紀念小學
保良局陸慶濤小學
保良局葉吳彬彬幼稚園
保良局方王煥娣幼稚園
保良局方王錦全幼稚園
保良局李樹福幼稚園幼兒園



黃大仙、九龍城 紅磡、深水埗、 葵青、旺角

保良局錦泰小學
保良局陳南昌夫人小學
保良局林文燦英文小學
保良局何壽南小學
保良局陳守仁小學
保良局金卿幼稚園
保良局李徐松聲紀念幼稚園
保良局譚歐陽少芳紀念幼稚園
保良局張心瑜幼稚園
保良局譚華正夫人幼稚園
保良局劉陳小寶幼稚園



沙田、馬鞍山

保良局朱正賢小學
保良局蕭漢森小學
保良局王賜豪(田心谷)小學
保良局雨川小學
保良局莊啟程小學
保良局吳多泰幼稚園
保良局馮梁結紀念幼稚園



大埔、粉嶺

保良局田家炳小學
保良局田家炳千禧小學
保良局鄧碧雲紀念幼稚園
保良局莊啟程夫人幼稚園
保良局葉吳彬彬皇后山幼稚園



青衣、東涌

保良局世德小學
保良局陳溢小學
保良局田家炳幼稚園
保良局曹金霖夫人幼稚園
保良局張潘美意幼稚園



屯門、元朗、 天水圍

保良局香港道教聯合會
圓玄小學
保良局志豪小學
保良局莊啟程第二小學
保良局方王錦全小學
保良局梁周順琴小學
保良局西區婦女福利會
馮李佩瑤小學
保良局田家炳兆康幼稚園
保良局廖烈正幼稚園
保良局曾星如幼稚園
保良局蔡冠深幼稚園
保良局郭麗珍幼稚園



MENU



**Now Accepting
Applications For
2025-26**

For children in K1 - Grade 6 (Aged
3-12)
Limited places still available for
2024-25!

[LEARN MORE](#)

- IB / PYP
- 天后 Tin Hau
- 畢業生有學費資助，詳情由校董會決定 Tuition fee subsidy is available for graduates, details are to be determined by the School Board
- 直接升讀 Registration directly

保良局社會服務部 駐校社工

Po Leung Kuk Kindergarten Social Work Services

School Social Worker

✿ 藉着與學校協作以及早識別、及早介入模式，協助有需要的幼兒及家長，提供適切的支援及輔導服務。

✿ By collaborating with schools and implementing an early identification and intervention model, we assist children and parents in need by offering appropriate support and counseling services.



家校合作 Home-School Cooperation

- 家長教師會 Parent Teacher Association
- 家長觀課 Parents Observation
- 親子旅行 Parent-Child Trip
- 運動同樂日 Sports Fun Day
- 敬祖父祖母茶聚
Tea Gathering for Grandparents
- 講座及工作坊 Talks and Workshops
- 家長義工 Parent Volunteers
- 家長會 Parent Meetings
- 意見箱 Suggestion Box
- 定期問卷調查 Periodic Questionnaires Survey
- 家訪 Home Visits





家長教師會

Parent-Teacher Association

一年一屆 Established every year



每年約4次會議 About 4 meetings per year



歷年家教會活動：親子年宵攤位、親子旅行、親子運動童樂日

PTA activities over the years: Parent-child Lunar New Year Fair Booth, Parent-Child Trip, Parent-Child Sports Fun Day

家長可以 Parents can...



facebook

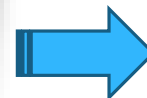


Instagram



幼小校長與家長同行系列

Kindergarten, Primary School Principal and Parents' series



有關EVI Family App電子通告事宜

EVI Family App Electronic Circular

學校內聯網之通告欄將**每週五**由EVI Family apps內的電子通告功能上傳本校所發放之通告，家長可於以下QR Code下載EVI Family apps。

由即日起正式使用，家長可使用程式內的回覆功能，登入名稱及密碼將於開學後透過短訊收到。

The school utilizes the EVI Family App for communication purposes. Parents will receive electronic school announcements through the app on **EVERY FRIDAY**. Parents can scan the QR code below to download the EVI Family app.

Upon school commencement, parents will receive their login name and password via SMS to use the reply function within the app.



IOS app store



Android



網頁版



照顧幼兒多樣性的策略

Care Strategies for Diverse Early Years Children

- 及早識別及轉介 **Early Identification and Referral**
- 校本融合服務計劃 **School-based Integrated Service Project**
- 專題研習的課程策略 **Curriculum Strategies for Project-based Learning**
- 戲劇、音樂及美藝的教學策略 **Drama, music and Art-based Teaching Strategies**
- 定期舉行混齡活動 **Regular Mixed-age Activities**
- 提供更多學生展示表現的機會 **Opportunities to Demonstrate Student Performance**

及早識別及轉介程式

Early Identification & Referral Process

由班主任於課堂中觀察

Classroom observation by the class teachers



沒有多元學習需要
No need for Diverse-Learning



轉介母嬰健康院進行初步評估
Referral to a MCHC for Preliminary Assessment



有多元學習需要 Diverse-Learning Needed



轉介兒童體能智力測驗中心 Referral to Child Assessment Centres (CAC)



建立個案編號，按需要替學生轉介不同學位及申請到校服務
Create case numbers, refer students to different programs and apply for school services as needed



政府中央處理申請及派位
Central government will process applications and allocate slots



若保良局到校融合服務尚有學額，便通知學校展開服務
If there are still slots available in the PLK OPRS Service,
the school will be notified to start the service

保良局傲翔計劃
PLK I CAN FLY
到校學前康復服務
(OPRS)

校車服務 School Bus Services

- 設有校車服務，方便區外學生和家長。
- 因應區域或單雙程車費價格或有所調整。
- 搭校車的學生可能會因交通路面情況及行車路線而提早放學及延遲到達學校。
- 因應學校特別活動，校車服務會有所更改。
- 請假或自行返/放學需通知司機叔叔。
- 車費:10個半月
- School bus service is available for the convenience of students and parents residing outside the area.
- One-way and round-trip fares may be adjusted depending on the area.
- School bus students may experience early dismissals or delayed arrivals at school due to traffic conditions and route changes.
- Bus services may be canceled or altered in response to special school events or driver absences.
- Please inform the bus driver in advance if your child will be absent or if you will provide transportation.
- Bus Fee: 10.5 months



如有需要校車服務，需盡快提交表格申請

If you require school bus services, please submit the application form ASAP

上課時間安排 Class Schedule

星期一至星期五

上午班—上午八時四十五分至中午十二時

上午八時四十五分至中午十一時（特別活動暫停，另行通知）

下午班—下午一時正至下午四時十五分

全日班—上午八時四十五至下午四時十五分

（特別活動暫停，另行通知）

星期六、日及學校假期除外

EVI APP Calendar 日曆 / SMS

Monday to Friday

Morning Class - 8:45 am to 12 noon

8:45 am to 11:00 am (for special events are suspended , notices are given separately)

Afternoon Class - 1:00 pm to 4:15 pm

Whole Day Class - 8:45 am to 4:15 pm

(for special events are suspended , notices are given separately)

Except Saturdays, Sundays and Public Holidays



上課時間安排 Class Schedule

校門開放

本校於早上8:45至9:00/ 下午1:00-1:15為學生進校的時間。

(學生自行進入課室)

星期六、日及學校假期除外

Opening of School Doors

Opening hours for students to enter are:

In the morning: 8:45 am to 9:00 am/

In the afternoon : 1:00 pm to 1:15 pm

(Students enter classrooms independently).

Except Saturdays, Sundays and school holidays

國家安全小天使

National Security Little Angel



*如學生在早上九時之後才到達學校，他們將需要在學生早會結束後，即是九時十五分才能進入校園。

Students arriving after 9:00 AM must wait until the morning assembly concludes at 9:15 AM before entering the campus.

上課時間表 Class time table

上午班 Morning Class	全日班 Whole Day Class
操場早會 Assembly	午飯 Lunch
小組主題 (由中文及英文班主任輪流負責) Small group Circle Time (Take turn taught by English & Chinese teacher)	午睡 Nap
小組英文/普通話 Small group English / Mandarin lesson	茶點 Snack
茶點 Snack	興趣活動 Extra Activities
自由遊戲 Free Play	自由遊戲 / 音樂 / 體能 Free Play / Music / P.E.
音樂 Music	
體能 P.E	

全日班增潤活動

Enrichment Activities for Whole-day Class (K1)

- * 英文拼音
- * 普通話朗誦
- * 自由遊戲
- * 多元智能 (烹飪、話劇、跳舞)
- * 音樂
- * 體能
- * English Phonics
- * Mandarin Recitation
- * Free Play
- * Multi-Intelligence (Cooking, Drama, Dancing)
- * Music
- * Physical Activity



全日班增潤活動

Enrichment Activities for Whole-day Class

(K2-K3)

- ◆ 普通話朗誦 Mandarin Recitation
- ◆ 英文拼音 English Phonics
- ◆ 舞蹈 Dancing
- ◆ 小童軍 Grasshopper Scouts
- ◆ 藝術 Art
- ◆ 舞龍 Dragon Dance
- ◆ 功夫 Kungfu



教材套選用(K1-K3)

Selected Teaching Materials (K1-K3)

參考出版社學習套內容，建立校本課程 Establish school-based curriculum based on the content of the publisher's learning package.

教育出版社
Education Press ~
Fun around Us
(有QR code點讀功能
With QR code reading function)



情緒智慧小磨菇
Emotional Intelligence Little Mushroom



教育出版社—普通話
Education Press – Mandarin
(有QR code點讀功能
With QR code reading function)



愉快學習出版社有限公司(EVI) -
Tree house 繪本故事書
Picture Storybooks



英普粵學習平臺
Learning APP



N1家課及學習資料

N1 Homework and Learning Materials



畫冊 Sketchbook



點讀筆 Reading Pen
(定期更新 Regularly updated)



點讀親子主題活動紙
Reading Pen
Parent-Child Worksheets



點讀視覺活動冊
Reading Pen
Parent-child Activity Book



點讀兒歌集
Reading Pen
Children's Song Book



親子閱讀圖書冊
Parent-Child Reading Book



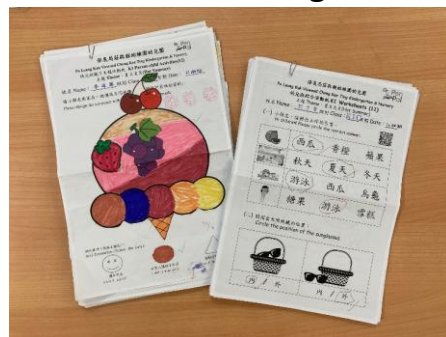
點讀親子活動冊
Reading Pen
Parent-child Activity Book

K1家課及學習資料

K1 Homework and Learning Materials



親子閱讀圖書冊
Parent-Child Reading Book



點讀親子主題活動紙、專題工作紙、綜合活動紙
Reading Pen Parent-Child activities,
theme, Integrated Worksheets



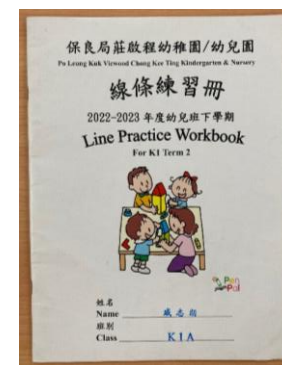
點讀兒歌集
Reading Pen Children's Song
Book



點讀筆 Reading Pen
(定期更新 Regularly updated)



畫冊 Sketchbook



點讀線條練習冊
Reading Pen Lining
practice activity book

家長須知 Parents' Notices

(逢星期五派發，並於星期一交由幼兒帶回學校)

(Every Friday, distributed and to be returned by students on Monday)

1. 通告袋(黃色) Notice Bag (Yellow)

2. 家庭手冊 Family handbook

- 請家長填寫學籍表/衛生記錄表

Please complete the Student Information & Health Record Form

- 本週家庭生活報告(每星期填寫)

Weekly Family Life Report (to be completed every week)

- 詳閱並簽署本週學生表現記錄/本週教學內容

Review and sign the Weekly Student Performance Record/
Weekly Teaching Contents



家長須知 Parents' Notices

3. 家庭觀察記錄 Family Observation Record (每兩月派發一次) (Distributed every two months)




保良局莊啟程幼稚園幼兒園
Po Leung Kuk Vicwood Chong Kee Ting Kindergarten & Nursery

家庭觀察記錄
Family Observation Record

2022-2023 年度 Term
預備班
Nursery Class



姓名 Name: 

班別 Class: _____

保良局莊啟程 幼稚園
幼兒園
PO LEUNG KUK
VICWOOD CHONG KEE TING KINDERGARTEN & NURSERY





幼兒班
K1 家庭觀察記錄
FAMILY OBSERVATION RECORD

2023 年度 Term




幼兒評估 Student Assessment

- 採用持續評估方式
 - 每主題會使用評估表為幼兒進行日常表現之評估
 - 每個專題完成後會有專題學習報告，請家長查閱及與子女交流當中的活動。
 - 定期觀察幼兒各範疇發展
 - 作品分析
- 
- Utilization of continuous assessment methods
 - Evaluation forms for each theme to track the children's daily progress.
 - Upon completion of each theme, there will be a thematic learning report for parents to review and discuss the activities with their children.
 - Regular observations of children's development across various domains
 - Artwork analysis

N & K1新生Playgroup

N & K1 New Students Playgroup

- 日期Date :
- 2026年8月28日(星期五 Friday) 、
2026年8月31日(星期一 Monday)
- 時間Time: A組/ Group A 9:00-10:00
- B組/ Group B 10:30-11:30
- C組/ Group C 13:15-14:15
- 請留意電郵公佈新生Playgroup分組名單
- Please pay attention to the email announcement of the new student playgroup grouping list.
- 請於上課第一天為子女帶備一對白色運動鞋作室內上課之用，請寫上學生姓名。
- Please bring a pair of white sports shoes with your child's name written on them for indoor use on the first day of school.

半日班適應期安排

Half-day class Adaptation Period Arrangements

週次 Week	上午班時間 Morning class
1/9-11/9 (幼兒自己上課)	1小時 (1-hour) A組/A group 9:00-10:00 B組/B group 10:30-11:30 C組/C group 13:15-14:15
14/9至25/9 * 25/9生日會	2小時 (2-hour) 9:00 -11:00 上午班 13:00- 15:00 下午班
28/9起	3小時 (正常返放學時間) 3 hours (Normal School Hours) 8:45 - 12:00 上午班 9:00 - 12:00 Morning class 13:00 - 16:15 下午班 13:15 - 16:15 Afternoon class



詳細時間表以學校最新公佈為準。

The timetable is subject to the latest announcement by the school.

9月適應期沒有校車放學接送安排

There will be no school bus pick-up arrangements for September Adaptation Period

全日班適應期安排

Adaptation Period Arrangements for whole day class

週次 Week	全日班時間 Full-time class
28/9-2/10 (留校進食午膳)	4小時 (4 hour) 9:00-13:00
5/10起	正常返放學時間 Normal School Hours 8:45 - 16:15 全日班 Whole-Day class



詳細時間表以學校最新公佈為準。

The timetable is subject to the latest announcement by the school.

10月適應期沒有放學校車接送安排

There will be no school bus pick-up arrangements for October Adaptation Period

適應期安排

Adaptation Period Arrangements



- 幼兒適應期間，建議家長必須**準時**送幼兒回校和接回幼兒離校。 During the child's adaptation period, parents are advised to **promptly** send and pick up their children from school.
- 鼓勵家長必須遵守本校所訂之適應期安排，共同攜手幫助幼兒適應學校生活。 We encourage parents to adhere to the school's adaptation period schedule and work together to help children adjust to school life.
- 詳細時間表以學校最新公佈為準。 Please refer to the latest school announcement for the detailed timetable.

溫馨提示 Warm Reminders

請為孩子準備以下物品並貼上名稱，並需每天準備：

Please prepare the following items for your child
labelled with their name, to be brought every school day:

- 水樽 Water Bottle
- 毛巾盒(濕毛巾) Towel Box (Wet Towel)
- 小毛巾(乾毛巾)(放在褲袋/裙袋內)

Small Handkerchief (Dry handkerchief to be kept in their pants/skirt pocket)

- 食物盒 Food Box
- 口罩盒 Mask Box



*圖片只供參考

*Pictures are for reference only.

*記得每天清洗，保持衛生 Must be cleaned every day to maintain hygiene.

溫馨提示 Warm Reminders

- 2個兒童口罩，並用密實袋包好。
- 一套衣服及內衣褲，以備孩子在活動時汗濕、遺尿或弄污衣物時，替換之用。
- 幼兒紙尿片連密實袋包好。
- 開學通知授權掉褲。

所有物品請貼上名稱
Label all items with their names



2 children's masks, placed inside a ziplock bag.

- A set of spare clothes and underwear, in case the child sweats, urinates or soils their clothes during activities..
- Baby diapers packed in a ziplock bag.
- Upon commencement of school, please inform the school of your decision regarding disposing of soiled pants.

*圖片只供參考

*Pictures are for reference only.

溫馨提示 Warm Reminder

全日班物品：Whole-Day Class Items:

- 索繩袋子(用作存放漱口杯)

Drawstring bag (used to store oral rinse mug)

- 女孩子請準備拉鏈袋(用作存放合適的梳子、髮夾和橡筋)

Zipper bags (for girls only, to store suitable comb, hairpins and hair ties)

- 午睡使用的床單需準備有四角魔術貼的

Bottom sheet used for nap must have Velcro on the four corners

- 被 Blanket

- 被袋 Blanket bag

- 漱口杯 Oral Rinse Mug

*每週清洗，保持衛生。

*Must be cleaned every weekend to maintain hygiene.



溫馨提示 Warm Reminder



- 學生出席情況將以學生證拍卡作記錄，必須每天攜帶。
- 學生因病或事故未能回校者，請致電/電郵學校/EVI請假。
- 如因患上傳染病，需繳交醫生證明書證明可以回校。
- 如乘搭校車學生，請同步致電通知司機叔叔。
- 學生證將會於下學年繼續使用。



- Students' attendance will be recorded by tapping their student ID cards.
- For the students unable to attend school due to illness or accident, please call or email the school or request leave through the EVI system.
- Students absent due to contagious diseases must submit a doctor's certificate indicating they are cleared to return to school.
- If the student takes the school bus, please inform the bus driver simultaneously.
- The student ID cards will continue to be used in the next academic year.



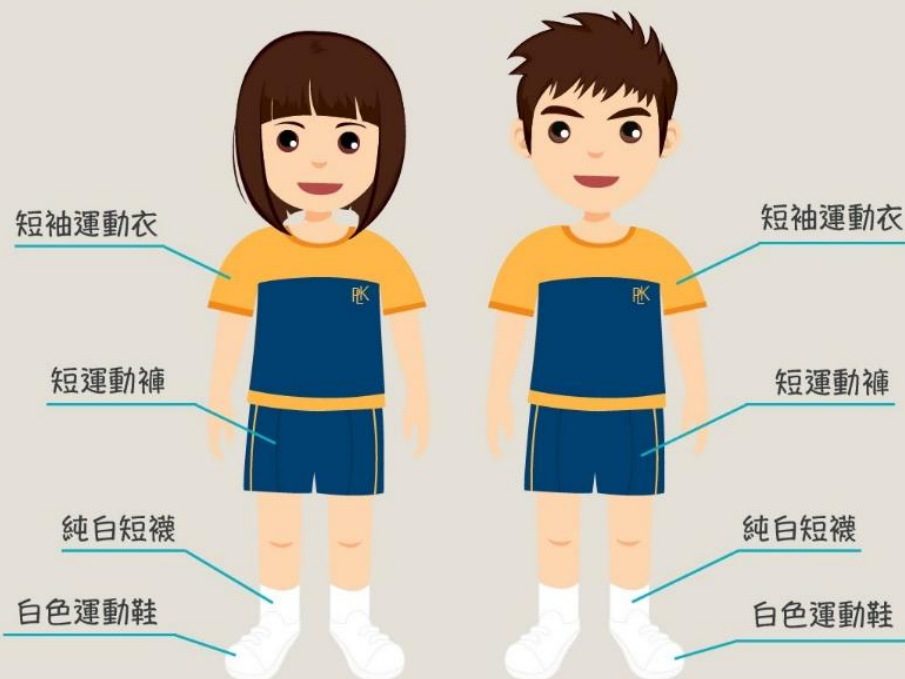
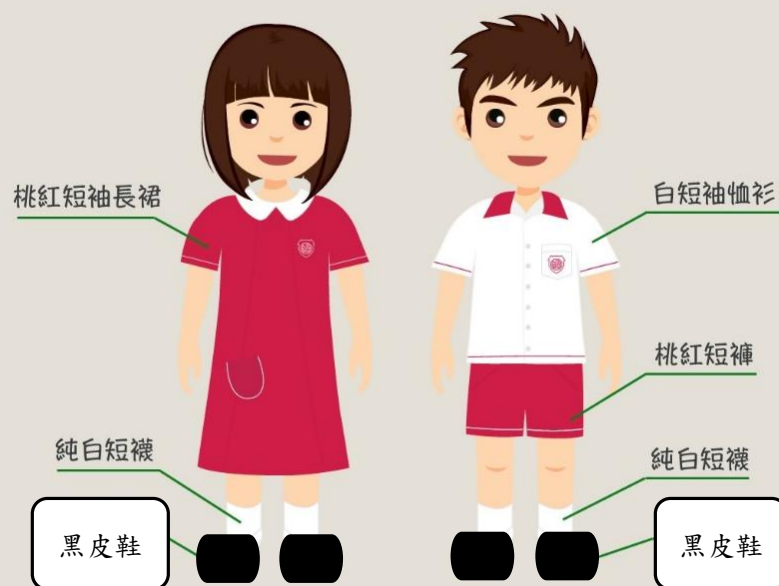
其他 Others

- 放學時家長必須出示接送證，否則要用身份證登記臨時接送證
- 本校無提供服藥安排，家長需自行到校餵服
- 如有任何申請，請以電郵形式通知，例如:轉讀全日/半日班、多一張學生接送證、遺失學生證需購買...
- 大堂設有意見箱，歡迎家長提出讚賞或意見。
- Parents must show the pickup card while you are picking-up your child If you forgot to bring it, you shell go to the reception and use your personal ID card to register.
- Our school does not provide medication administration. Parents must come to school to administer medication.
- For any requests, please notify the school via email, such as transferring to a full-day/half-day class, requesting an additional student pick-up card, purchasing a replacement student ID card for a lost one, etc.
- Please take note of our suggestion box in the lobby for any feedback or suggestions.

校服式樣 School Attire (Summer)

夏季校服

夏季運動服



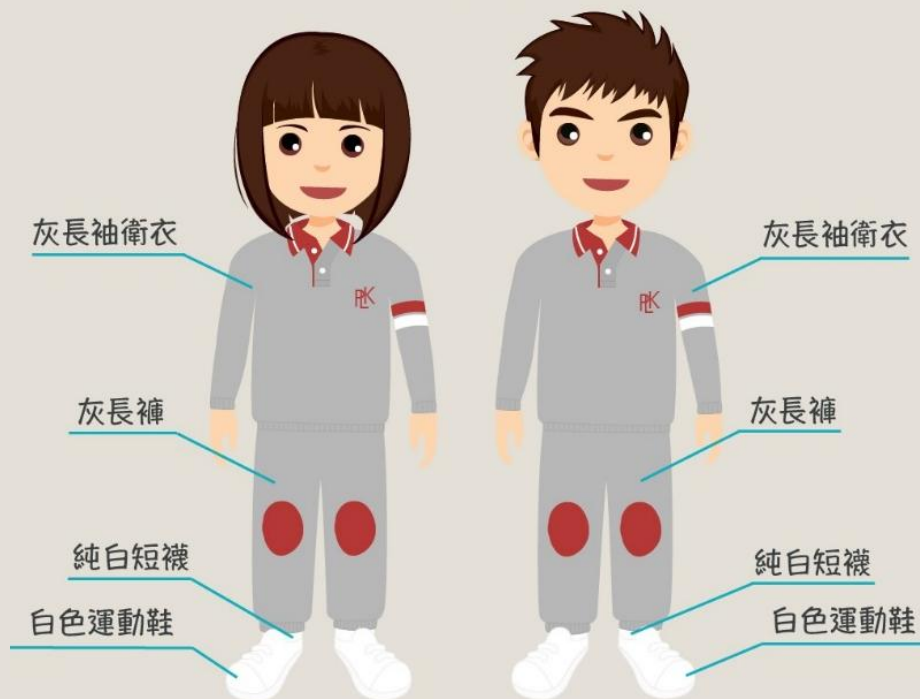
請注意：2023年度開始夏季校服會穿黑皮鞋
Please note: Starting from the academic year of 2023, students are required to wear black leather shoes with the summer uniform.

校服式樣 School Attire (Winter)

請留意鞋款服飾
Take note of the uniform requirement.

冬季校服

冬季運動服



服飾方面 Uniforms



幼兒每天必須穿著整齊校服回校。

星期一、三、五 穿著整齊運動服 (N-K3)

星期二、四 穿著整齊校服 (N-K3)

保持整潔儀容，髮式整齊，髮飾以黑色為主，不宜配戴過多髮夾。

請於每件幼兒之衣服和物品上註明姓名及班別，以茲識別。

Students are required to wear neat and tidy school uniforms every day.

For Nursery - K3 Classes:

Monday, Wednesday, Friday: Sports Uniform

Tuesday, Thursday: Regular Uniforms

Please maintain a tidy appearance with a neat hairstyle. Hair accessories should primarily be black and avoid wearing excessive hair clips.

Please label each child's clothing and belongings with their name and class for identification purposes.

溫馨提示 Warm Reminder

家長繳交:

學生相片8張(相片背面寫上姓名及班別)

體格檢查報告表格(N班適用)

***未交者於八月中前交回學校**

Parents need to provide:

Student Photos: 8 pieces

(Write student's name and class on the back of the photo)

"Report on Physical Examination" Form

(Nursery Class application) (yellow)

***Return them before mid-August**

與我們聯絡 Contact Us

學校電話
School Number

28949921

學校傳真
School Fax

25043466

各級會設立Whatsapp 家長群組，
由老師發放重要資訊。 Each class
will setup Whatsapp group, so teachers
will be able to give out important
information.

學校 WhatsApp
School WhatsApp

91390120

學校電郵
School Email

plkvcktkg@poleungkuk.org.hk

學校
Facebook



學校 IG



小紅書
Xiaohongshu



問卷時間 Questionnaire



Please scan QR Code

Thank
you